

**MINUTES OF A MEETING OF THE PARISH COUNCILS FINANCE COMMITTEE
HELD ON MONDAY 17 JANUARY 05 AT 1930 HOURS IN THE METHODIST
PRIMARY ROOM**

PRESENT: Cllrs. Boyle, Mrs Cresswell (Chairman), Cresswell, Gardner,
Poole, Shead, Street & Whiteside

ALSO PRESENT: Mrs K Bell (Clerk) & 1 member of the public

APOLOGIES: Cllrs. Bearman, Crawford & Mrs Curry

1. DECLARATIONS OF INTERESTS

Cllr. Cresswell declared an interest in the consideration of the budgetary allocation in respect of the Sports Hall and Playing Fields and did not participate in the decision making process on that item.

**2. TO CONSIDER THE PARISH COUNCILS BUDGETARY REQUIREMENT
FOR THE FINANCIAL YEAR 2005/06**

As the Parish Council was required to notify Tonbridge & Malling Borough Council of its precept requirement for the financial year 2005/06 by 21 January 05, the Clerk had prepared and circulated to member's the following:

- a. Details of expenditure for 2003/04
- b. Details of expenditure for the period up to 31 December 04 less items which would appear on the PCs bank statement for the period up to 31 December 04, which had not been, received at the time the estimates were prepared.
- c. Details of anticipated expenditure for the period up to 31 March 2005.
- d. Suggested budgetary estimates for the financial year 2005/06

It was noted that under the Financial arrangements with Parish Councils (S136 concurrent functions). The Parish Council would receive the following allowances:

1. Playing Field)	
2. Village Halls)	£5,937
3. Churchyard	£2,438
4. Lighting	£1,410
Total Financial Arrangements with TMBC	£9,785

Note: Expenditure in respect of items 1 – 4 inclusive is met & fixed by the TMBC (Section 136 Concurrent functions) under the Scheme of Financial Arrangements with PC's. Members will need to decide how to split the amount allocated towards the Playing Fields & Village Halls

Following a discussion the following Parish Council Budgetary Requirements for the year 2005/06 were approved:

5. Sports Hall	£10,500
6. Lighting (Parish Council)	£3,390
7. Loan Repayment (Playing Field)	£0
8. Grasscutting (Village)	£918
9. Churchyard (in addition to TMBC funding)	£0
10. Golden Jubilee	£0
11. Audit Fees	£600

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12.	Bank Charges	£30
13.	Insurance	£530
14.	Subscriptions	£870
15.	Hire of Hall	£270
16.	Stationery/postage	£860
17.	Office Equipment/telephone	£1,400
18.	Clerks Salary	£8,950
19.	Clerks NI & Superannuation	£815
20.	Office Costs	£1,330
21.	Parish Council Website	£600
22.	Village Design Statement	£0
23.	Free Resource	£1,500
24.	Village Litter Clearing	£2,600
25.	Contingency Fund	£2,500 (£5,000)
26.	Election Expenses	£0
27.	New Lighting Provision	£0
28.	Allotments	£1,525
29.	Garden of Remembrance Grant	£200
30.	Community & Police Working Group	£50
31.	Chairman's Allowance	£100
32.	Members Expenses	£100
33.	Training	£200
34.	Reserve	£6,562 (£6,563)
35.	Village Sign	£1,500 (£3,500)
TOTALS		
Parish Council Precept		£47,900
TMBC (S.136)		£9,785
TOTAL ESTIMATED EXPENDITURE		£57,685

Following a discussion, it was:

AGREED: That the Parish Council's financial requirements for the year 2005/06 be fixed at £47,900.

It was noted that:

- (i) The PC would receive the sum of £9,785 from TMBC under the scheme of Financial Arrangements with PCs (Concurrent Functions S.136).
- (ii) The total budgetary requirement for the year 2005/06 was set at £57,685.
- (iii) The PCs Tax Charge for 2005/06 calculated on the tax base of Band D equivalents (1,318.89) was £36.32, which represented an increase of £0.49 per Band D equivalent (just under 1.5%).
- (iv) The PCs precept of £47,900 represented an overall increase of just over 1%.
- (v) The amounts shown in brackets reflect the RFO/Clerks original recommendation

The Clerk was thanked for her work in preparing the estimates and there being no additional business, the meeting was closed at 2000 hours.