

MINUTES OF A MEETING OF THE PARISH COUNCIL HELD IN THE METHODIST OLD CHURCH HALL AT 19.45 HOURS ON MONDAY 22 SEPTEMBER 2008

PRESENT: Cllrs: Bearman, Crawford (Chairman), Crowley, Mrs Macdonald, Poole, Mrs Relf, Shead & Street

ALSO PRESENT: Mrs. K Bell (Clerk), Borough Cllrs. Mrs Holland & Rogers, residents (2), representatives from The Hop Farm (2) & Courier Reporter

APOLOGIES FOR ABSENCE: Cllrs: Gardner, Gress & Ireland. County Councillor Long

Cllr. Crawford opened the meeting and welcomed everyone present.

1. **Declarations of Interests:** Cllr. Crowley declared an interest in item 7d.

2. **Invited Guests: Representative/s from The Hop Farm**

Mr A Glynn (General Manager) and Ms G Tee (Festival Director) were welcomed to the meeting. Mr Glynn and Ms Tee stressed that The Hop Farm was keen to learn from the past, move forward and resolve any outstanding issues. It was explained that The Hop Farm were aware that noise and poor communication had caused problems in the past but they wanted things to change under the new ownership and in doing so The Hop Farm hoped to build up a good working relationship between themselves and the community. Members were advised that The Hop Farm did intend to hold festivals and wished to work with the community to minimise any inconvenience and disturbances. Mr Glynn further added that the Hop Farm were running a business but did not want the business to be a burden on the community, he also stated that he wanted to involve the PC and community and for The Hop Farm to be proactive rather than reactive. A licence application was touched upon but not discussed as members wanted to be in possession of all relevant information and to have the opportunity to scrutinise the application detail prior to commenting. Members were invited to visit the Hop Farm to meet with the new owner and receive a presentation on future events.

Cllr Crawford explained to Mr Glynn and Ms Tee that the PC shared the desire to work together for the benefit of the community and attention was drawn to some of the complaints, which had been received regarding noise and disturbances arising from recent events. Cllr Crawford was pleased that representatives from The Hop Farm had been present and stressed the need for regular liaison so that things could be done correctly and monitored. Cllr Crawford also stressed that the PC and residents would have to wait and see how matters would progress.

Cllr Street added that the link with The Hop Farm fell down when external forces took over and a code of conduct needed to be agreed between The Hop Farm and those hiring the Hop Farms facilities for events.

Cllr Mrs Relf expressed her disappointment that The Hop Farm had not been too involved with the school and Mr Glynn and Ms Tea undertook to take the issue on board and see what improvements could be made.

Mr Glynn and Ms Tee were thanked for attending the meeting.

3. **County Councillors Report**

In his absence, County Councillor Long had submitted confirming that the Leader of KCC would be reviewing the performance of KHS as no one was happy with the repairs programme and that the Head of Highways had been moved to another post.

4. **Borough Councillors Report**

Borough Councillor Rogers thanked the PC for organising this years Bash the Trash Event.

5. **Parish Council**

a. **Minutes of the meeting held on 21 July 2008**

Following a discussion, it was

RESOLVED: That the minutes of the meeting, which had been copied to members be approved and signed by the Chairman.

b. **Matters Arising**

Minute 4b, Community Payback Scheme: No information had been received. .

Minute 4i: Sports Hall Car Park

It was reported that the repairs together with the white lining and hatching had been completed. It was noted that the repair to the speed ramp remained outstanding but once completed the invoice for the works would be paid.

Minute 6h(ii): Allotments (Replacement fencing and gate at lower boundary)

It was reported that the fencing and gate had been replaced and that the allotment holders and Allotment Panel were pleased with the work. It was noted that Peek Fencing who were based in the village had carried out the work and the company were keen to do other work for the PC and EPPFC if the opportunity arose.

Minute 7: Medway Valley Countryside Partnership

Attention was drawn to the following:

- The bench had been installed
- The waymarker was due to be installed shortly
- The bat and moth evening had been an enjoyable event.
- An activity bringing the project together would take place during the autumn.
- Work was progressing with regard to the Interpretation Board and a draft of the proposed layout had been received and perused by members. The PCs suggested amendments and alterations would be referred to MVCP.

Minute 8b: Summer 2008 Playscheme

TMBC had advised that the 2008 Playscheme had been successful and formally thanked the PC for financially assisting with the fourth week. It was noted that there had been 487 attendances out of a possible 800 and the PCs contribution was £932.

Minute 9c: Nat West Bank

It was reported that Nat West were in the process of recalculating the interest on the PCs bank accounts and that the interest would be backdated to July 2007. It was noted that discussions were ongoing regarding the level of interest the accounts would attract in the future and that an additional complaint had been made before this action was agreed. It was further noted that owing to constraints within Nat West, the Clerk was required to submit copies of the PCs statements from 01 July 2007.

Minute 9d: 2007/08 Accounts

It was reported that a conflict of opinion had arisen between the Internal Auditor and District Audit in relation to the value of the PCs assets. District Audit had insisted on insurance values being used therefore the Annual Return had been amended and returned to District Audit for the completion of the 2007/08 audit.

c. Village CCTV

Cllrs. Poole reported and drew attention to the following:

- Work was progressing with the operating instructions for the retrieval of images.
- Training was to be organised for the users of the equipment
- The CCTV equipment, which had been housed in the Merry Boys, had been relocated to a different location within the building.
- Logbooks had been provided at both CCTV sites.

d. Installation of Village Bus Shelters

Attention was drawn to the following

- Subject to a KCC Section 50 Licence being obtained, the work had been scheduled for the end of October 2008. It was noted that the Clerk was in discussions with the proposed contractor regarding the licence application.
- County Councillor Long was supportive of the project and a funding application had been submitted.
- TMBC were confident that members would be supportive of the project as it met the criteria for schemes they had been content to joint fund. The only constraint there might be was budgetary but TMBC were optimistic that arrangements could work out across the turn of the next financial year.
- In order to receive maximum funding it might be prudent to delay the installation of the bus shelters until March/April 2009
- It was noted that if the funding applications to both KCC and TMBC were successful the net cost to the PC would be nil.

Following a discussion, it was:

RESOLVED: That members were in favour of the bus shelters being installed pre winter 2008 even if this meant missing out on TMBC funding.

e. 2008 Remembrance Service

It was reported that apart from the Scout Group no other groups had responded to the request for older youths to read out some names. Cllr Mrs Relf informed members that it might be possible for Year 6 Primary School pupils to read out the names.

Following a discussion, it was:

RESOLVED: That the PC would be delighted if the Year 6 pupils were able to read out the names but if not the Chairman would read the names at this years Act of Remembrance

f. East Peckham War Memorial Renovation

Attention was drawn to the following:

- Recent research had identified two names, which had been omitted from the War Memorial. Whilst the names would not be engraved onto the War Memorial in time for this years Remembrance Service, the names would be read out. It was possible that further research would lead to other names being discovered.
- Research was taking longer than anticipated and it was unlikely that it would be completed in time for the War Memorial to be renovated before this years Remembrance Service, in addition, the Diocese had not yet given approval to the renovation works being carried out. It was noted that if the project were delayed an amended quotation would need to be obtained, as the original quotation from Burlite was only valid for 30 days.

Following a discussion, it was:

RESOLVED: That the renovation works would not be undertaken until the research had been completed and the approval of the Diocese obtained. A new quotation would be obtained when the PC was in a position to proceed with the project.

- g. **Pound Road Amenity Land:** No new information had been received.
- h. **2008 Front Garden Competition**
- (i) **Competition Results**
It was reported that Cllrs. Gress, Shead and Street had judged this year's competition. The results were announced as follows:
- | LARGE GARDENS | MEDIUM/SMALL GARDENS |
|----------------------------|-----------------------------|
| Winner 84 Old Road | Winner 35 Golding Gardens |
| Second 4 Strettitt Gardens | Second 13 Medway Meadows |
| Third 136 Hale Street | Third 41 Golding Gardens |
-
- | TUBS | BASKETS |
|-------------------------|--|
| Winner 51 Westwood Road | Winner 122 Old Road |
| Second 1 Cotman Way | Second 4 Fell Mead |
| Third 10 Pippin Road | Third 1 Pattenden Gardens & 12 Fell Mead |
- Overall winner** 35 Golding Gardens
- (ii) **Prize-Giving Arrangements**
It was agreed that the awards would be presented on 06 October.
- i. **Village Sign: Possible renovation works**
It was noted that at the July 2007 meeting a resident drew attention to the Village Sign, which was in the resident's opinion in need of some renovation works. Following a discussion, it was:
RESOLVED: That members would look at the sign and the matter would be discussed at the next meeting.
- j. **Kent Village of the Year Competition**
- a. **Competition Result**
It was reported that for the second year, East Peckham was the winner in the Business Category. It was noted that Cllrs. Shead & Gardner attended the award presentation on 04 September where they received a certificate, a £250 cheque and a tree voucher. The presentation had been an enjoyable event shared with representatives from other Parish Councils. The Clerk confirmed that TMBC and KCC had been informed of the PCs success.
- b. **Prize**
A discussion took place and many suggestions were put forward including combining the unused prize from 2007, which had been set aside for the replanting of the Pound Road amenity land. Following the discussion, it was:
RESOLVED: That the matter would be discussed at the next meeting.
- k. **Charlton Athletic: Community Event to attend a Football Match**
It was reported that Charlton Athletic FC had put together a package, allowing residents to travel, by coach to see a football match at a cost of £16. There would be no financial risk to the PC, all the PC would be required to do was to agree a choice of game, publicise the event locally and handle bookings. In return Charlton Athletic would provide a coach for the sole use of the East Peckham Community, use their extensive experience of handling visiting groups to ensure a memorable day out for the community and arrange for the entire party to sit together in the stadium which was a secure and controlled environment. It was noted that should the PC wish to organise the outing a provisional date of 29 November had been arranged. Following a discussion, it was:

RESOLVED: That members were supportive of the event and local advertising would be carried out to publicise it. The Clerk would handle all booking enquiries.

6. **Planning Committee: Minutes of the meetings held on 21 July 08 and 08 September 08**

RESOLVED: That the minutes which had been copied to members be **RECEIVED, NOTED & APPROVED**

7. **Groups & Organisations**

Reports were received as follows

a. **Community & Police Working Group**

Cllr. Street reported and drew attention to the following:

- Crime statistics were low.
- The Community Warden was working hard and had built up a good reputation.
- A temporary PCSO had been appointed while the permanent PCSO was undergoing training.
- The police were targeting speeding motorbikes on Seven Mile Lane.

b. **Tonbridge & Malling Community Safety Partnership (Formerly Tonbridge & Malling Crime Reduction Partnership)**

Cllr Street reported and drew attention to the following:

- To reduce the theft of number plates, at key locations the police provided a service whereby number plates were securely fixed with non-removable fixings.
- A 'Trickster' play highlighting various 'scams' would be staged shortly in Ditton. Attempts were being made for a similar event to be held in East Peckham.

c. **Parish Plan**

Attention was drawn to the following:

- Progress was being made. The document would be in its final format shortly.
- Members and the Clerk had previously confirmed their willingness to contribute small articles for inclusion in the document if required.
- An update had recently been forwarded to DEFRA via ACRK.

d. **East Peckham Playing Fields Company**

(i) **Finance**

• **2008/09 PC Grant: Information as at 31.08.08**

The information, which had been prepared by the Clerk and copied to members, was **APPROVED**. It was noted that the position was:

2008/09 Grant	£11,330
Less Expenditure	£4,339
Less adjustment in lieu of rent	£1
Balance of 08/09 grant	£6,990

• **Financial Report from EPPFC**

A statement of the accounts for 08/09 was provided, summarised as:

Balance at 31.03.08	Credit Account	£9,850
	Deposit Account	£20,066
2008/09 Income at 31.08.08		£5,837
2008/09 Expenditure at 31.08.08		£6,144
Deposit Account Interest		£236
Balance at 31.08.088	Credit Account	£9,543
	Deposit Account	£20,302

(ii) **Report from representative from the EPPFC**

Attention was drawn to the following

- **Sports Hall Repairs**

Following a recent inspection, the outstanding items had been completed and it was expected that the contract would be signed off.

- **COMMA Funding**

The COMMA funding scheme had recently reopened and an application would shortly be submitted in respect of older children's play equipment. The application would be in the order of approximately £30,000.

- **Lettings**

There had been some further day time lettings at the Sports Hall in addition the committee room had a regular Wednesday evening booking. The EPPFC would continue to advertise in an attempt to increase the use of the Sports Hall particularly during the daytime.

e. **Emergency Planning: Report of AGM of the SE Branch of the Emergency Planning Society, which was held on 16 May 2008**

Cllr Poole reported and drew attention to the following:

- No serious business was discussed at the meeting, which was predominantly taken up with the election of officers. It was however useful from a networking point of view and Cllr Poole hoped to work with a contact to produce a Parish Contingency Plan to replace the existing Parish Emergency Plan.
- Following the AGM there was a demonstration of TOSCA and the Thames Barrier, which was of much interest.

f. **Action with Communities in Rural Kent: Report of AGM held on 04.09.08**

Cllr Shead reported and drew attention to the following:

- The meeting had preceded the presentation of the 2008 Kent Village of the Year Awards and 60 + people were present. Committee Members were elected.
- It was emphasised that ACRK was an organisation set up to help PCs.
- It was unlikely that there would be any DEFRA money available in grants to PCs during 2009/10.

g. **Youth Panel**

Cllrs. Mrs Macdonald and Relf reported and drew attention to the following:

- There had not been a recent meeting.
- Discussions with the village youth had identified the equipment desired which included a timber trail around the edges and paths of the playing fields and more equipment in the designated play areas.
- The youngsters had asked for the goal posts to be left up all year round. Cllrs. Crowley stated that they were removed at the end of each season in order to allow the grass to recover.

A discussion took place, following which it was:

RESOLVED: Cllrs. Mrs Macdonald and Relf would obtain costings, quotations and estimates for the equipment whereupon the PC would discuss it with the possibility of funding provisions being made within the budget for 2009/10. The EPPFC meanwhile would proceed with the application to COMMA for funding towards older children's play equipment.

h. East Peckham Primary School: Report from PC Governor

Cllr. Mrs Macdonald reported that the recruitment process for a new head teacher should shortly be concluded.

8. Finance

a. Bank Reconciliation as at 31.08.08

The information, which had been prepared by the Clerk & copied to members, was **APPROVED**. It was noted that as at 31.08.08 the balances held were Current Account £250, Reserve Account £58,214 and Capital Account £13,740.

b. 2008 Christmas Lighting Display

It was reported that TMBC had advised that the maximum grant for 2008 would be £560 dependent upon an equivalent sum being raised locally including a minimum contribution of £200 from the PC. The Clerk confirmed that TMBC had been asked to provide an up to date business property listing upon receipt she would write to all businesses requesting contributions towards this years display. It was noted that:

(i) Expenditure for 2007/08

Purchase of motifs	£2,658
Electrical work	£2,738
Energy costs	£212
Insurance	£0
Switching on event	£35
Total	£5,643

Less Receipts

Donations from Village businesses	£410
Grant from TMBC	£3,560
Net cost to the PC	£1,673

(2007/08 PC Budget available £2,000)

(ii) Consideration for 2008/09

PC Contribution	£2,000
TMBC Revenue Grant	£560
Local fundraising as at 22.09.07	£0
Total fund available	£2,560

(iii) Anticipated costs for existing equipment

Replacement low energy light bulbs	£310
Energy costs low energy	£220
Electrical work	£1,202
Switching on event	£200
Contingency	£68
Total	£2,000

(iv) Budget available for new equipment

It was estimated that £560 would be available which might enable the PC to purchase an additional motif. However depending on the contributions from village businesses, it might be possible to purchase additional equipment.

Following a discussion, it was:

RESOLVED: That an additional motif would be purchased. It was further resolved that additional lighting equipment might be acquired but this would be dependent upon the level of financial support received from the village business community.

c. Financial Arrangements with Parish Councils 2009/10

It was reported that due to reductions in Central Government support and the imposition of Council Tax capping, TMBCs budgets were under severe financial pressure and facing a funding gap of £500,000. It was noted that for 2008/09 TMBC received a cash increase in Revenue Support Grant of 0.4% and that a number of budget areas had been reviews which had led to the following remedial measures being imposed.

- The terms and conditions for Capital Grants (Special Works Grants) would be strengthened to ensure that grant monies were only allocated on council priorities and to schemes, which could be completed by 30 October in each year.
- With regard to Revenue Grants the annual uplift would track the cash received by TMBC in its Revenue Support Grant settlement for the previous year, which would mean that for 2009/10, the amount received by the PC in respect of the basic allocation, churchyards, footway lighting would be increased by 0.4%.

d. East Peckham 2009 Diaries

It was reported that a promotional sample of a diary had been received. Members then considered the possibility of acquiring a supply of the diaries for distribution to members and key contacts. It was noted that the cost of the diaries was £1.49 each with a minimum order of 50. Following a discussion, it was:

RESOLVED: That the offer would be declined.

e. Financial Transactions

The following transactions were **APPROVED**

Receipts

14.07.08	Nat West – Bank compensations	£125.00
05.08.08	HM Customs & Excise – Refund of VAT	£1,016.70
27.08.08	Allotment receipts	£92.25
TOTAL		£1,233.95

Automated payments

04.07.08	*EDF Energy Sports Hall Electric Supply 07/08	£180.00
22.07.08	*British Gas Sports Hall Gas Supply 2007/08	£102.00
23.07.08	PWLB loan repayment	£2,930.22
06.08.08	*EDF Energy Sports Hall Electric Supply 2007/08	£180.00
22.08.08	*British Gas Sports Hall Gas Supply 2007/08	£102.00
Total		£3,494.22

The following payments were approved (includes VAT where applicable)

Mr. M Revell	Curran Hall Kitchen refurbishment		
	Payment to be entirely offset by TMBC		
	Special Works Grant	£4,967.00	Chq 2829
Mrs. K Bell	Clerks Salary – Sept 08 plus	£1,104.54	Chq 2830/
	Expenses (incl. BVFG) less deductions		2832
Peek Landscaping	Allotment Fence	£1,800.00	Chq 2831
Inland Revenue	Salary Deductions Jul – Sept 08	£853.23	Chq 2833
EDF Energy	Streetlight energy charges 2008/09	£350.76	Chq 2834
Headland Garden Svcs.	2008/09 Village/churchyard maint.	£406.25	Chq 2835
Sweepclean (Kent) Ltd	Litter Clear – August 08	£88.13	Chq 2836
Kent Grassland Svcs	* 08/09 Playing Field Maintenance	£1,233.75	Chq 2837
KCC	Parish Office stationery	£3.82	
	* Sports Hall supplies	£76.55	
	* S/Hall fire extinguishers	£32.02	£112.39 Chq 2838

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KCC	S50 Licence – Bus Shelter installation	£312.00 Chq 2839
TMBC	2008 Summer Playscheme – 4 th week	£931.89 Chq 2840
BT	Parish Office communications	£201.16 Chq 2841
Secure Engineering Ltd	Relocation of CCTV equipment	
	Within Merry Boys PH	£326.65 Chq 2842
G Haffenden	Skip Hire (Allotment Fence)	£188.00 Chq 2843
South East Water	Water Rates – Allotments	£81.85
	*Water Rates – Sports Hall	£109.51 £191.36 Chq 2844
Mr P Street	Photographic work	
	BVFG Competition	£50.00
	BTT montages	£20.00 £70.00 Chq 2845
Auditing Solutions	2007/08 Internal Audit Fee	£217.38 Chq 2846
Sixpenny Services	Paint work around PC Notice board	
	surround	£68.03 Chq 2847
EP PCC	Garden of Remembrance Grant	£128.00 Chq 2848
TOTAL		£13,550.52

*Denotes charged to the Sports Hall PC Grant for 2008/09

9. Correspondence

It was reported that the following items had been received:

- a. DisExtra: Issues 688 (21.07.08), 689 (04.08.08), 690 (18.08.08) and 691 (01.09.08)
- b. Local Gov.co.uk: e bulletins dated: 17.07.08, 25.07.08, 01.08.08, 07.08.08, 14.08.08, 21.08.08, 25.08.08, 28.08.08, 03.09.08, 04.09.08 and 11.09.08
- c. Kent Association of Local Councils
 - (i) Barclays Premier League: Funding Opportunity (Forwarded to EPPFC)
 - (ii) Area Committee
 - Minutes of meeting held on 19.06.08 (Passed to Cllrs. Crawford & Crowley)
 - Agenda in respect of meeting to be held on 18.09.08 (Passed to Cllrs. Crawford & Crowley)
 - (iii) Parish News (July 08 & September 08) – copied to members
 - (iv) Kent Heritage Trees Project: Information noted and accompanying questionnaire returned directly to BTCV
 - (v) BT's proposal to realign payphone provision (PCs to adopt red telephone kiosks): Information noted but no qualifying kiosks within village boundaries
 - (vi) Finance Information Day: Details of event being held on 18 October 08
- d. Product & Service Information:
 - (i) Glasdon: Streetscene Products
 - (ii) Applause Rural Touring Ltd: Events Programme (Forwarded to Cllr. Poole)
 - (iii) Macmillan Cancer Support: Forwarded to Members via email and to EP Parish Magazine
 - (iv) Regionalisation Update: Forwarded to members via email
 - (v) Saltex: Play Equipment (Forwarded to EPPFC)
 - (vi) Stagecoach Theatre Schools
 - (vii) Associated Surfaces & Materials: Play Surfaces (Forwarded to EPPC)
 - (viii) SSP: Children's Play Areas (Forwarded to EPPFC)
 - (ix) Blachere: Festive Lighting
 - (x) Aslec: Street Lighting
 - (xi) Royal British Legion: Canvassing for Poppy Appeal volunteers
 - (xii) Proludic: Play Equipment (Forwarded to EPPFC)

- e. KCC
- (i) Local Government Pension Scheme
 - Abatement of Pension in Re-Employment
 - Pensions Workshop
 - (ii) Legal Service advice offered to PC
 - (iii) Trading Standards Alerts (Forwarded via email to members)
 - (iv) East Peckham Library: Consultation Drop in Day to be held on 16.09.08: (Forwarded via email to members)
 - (v) Lord Bruce Lockhart: Memorial Arrangements (Forwarded via email to members)
 - (vi) Annual Plan 2008/09
 - (vii) Local Board: Agenda in respect of meeting held on 02.09.09 (Note: Agenda received on day of meeting, next meeting scheduled to be held on 26.11.08)
 - (viii) Kent Parish Portal Newsletter: KCC designed and hosted websites (Passed to Cllr. Poole)
- f. TMBC
- (i) Powers to the Parishes 2008 Conference (Forwarded to members via email)
 - (ii) Leisure Guide Distribution: Letter received explaining reasons for delivery difficulties
 - (iii) Parish Partnership Panel: Agenda and paperwork in respect of meeting to be held on 11 September 08 (Passed to Cllr Crawford)
 - (iv) Health & Safety Handbook
 - (iii) Mayors Jazz Evening to be held on 03.10.08 (Forwarded via email to members)
 - (iv) Weekend Household Bulky Refuse Service: Sept 08 – December 08 (copied to members)
 - (v) Register of Electors: Notice of Alterations
 - (vi) East Peckham Remembrance Day Parade: Road Closure details
 - (vii) Sustainable Community Strategy: Review and Update (Enclosed questionnaire completed and returned to TMBC)
- g. Medway Valley Countryside Partnership: Kent Free Trees Scheme
- h. Kent Benefits Partnership: Information received and distributed to Parish Magazine and website
- i. Action with Communities in Rural Kent
- (i) Oast to Coast (Summer 08)
 - (ii) The Phillips Fund: Environmental Wildlife funding opportunity
 - (iii) Invitation to attend the 85th Annual Meeting held on 04 September: Information forwarded to members via email
 - (iv) Invitation to attend the 2008 Presentation Evening in respect of the Kent Village of the Year Competition: Information forwarded to members via email
- j. Policing
- (i) WK Police: Change of Speed watch contact details
 - (ii) Email from PCSO Holly Wilkes advising of her leaving her post to become a Police Officer (Forwarded via email to members)
- k. Kenward Trust: New Life Magazine 40th Anniversary Issue
- l. Highways Agency: Planned Roadwork's on England's Major Roads June to August 2008 and September to November 08

- e. SE England Regional Assembly Update on the SE Plan: July & August 08
- n. Kent & Sussex Farming & Wildlife Advisory Group: Calendar of events & newsletter (Forwarded to Cllr Shead)
- o. Local Councils Update (August 2008)
- p. East Peckham Scout Group: Notification of traffic arrangements in respect of the 2008 Remembrance Parade
- q. Try Angle Awards: Acknowledgement & receipt in respect of PCs £50 donation
- r. English Rural Housing Association: The Bulletin (Summer 2008)
- s. Hospice in the Weald: Invitation to the Thanksgiving Service held on 16 September 2008: Information forwarded to members via email
- t. Government Computing Magazine (September 08): Passed to Cllr Poole
- u. NALC: Local Council Review (September 08)
- v. CPRE: Fieldwork (September 08)
- w. Clerks & Councils Direct: September 08
- x. Mr P Clymer: Copy of letter to TMBC tendering his resignation from the Steering Group following his move to Tunbridge Wells
- y. The Dog Trust: Free Talks for adult groups
- z. Re-naming East Peckham, SE15: Information received from community in East Peckham, SE London regarding possibilities of joint community initiatives
- aa. Audit Commission: Change of address details received together with additional information to assist Clerks and Audited Bodies
- bb. NHS: Notice of AGM on 25 September 08 (Forwarded to members via email)
- cc. SLCC
 - (i) The Clerk: September 08 (The journal of the SLCC)
 - (ii) Notice of AGM to be held on 18 October 08
 - (iii) Notice of Regional Conference to be held on 12 November 08

10. Matters for future Discussion: There were none

11. Parishioners Question Time

a. Correspondence from Parishioners

Attention was drawn to the following:

- (i) A resident had sent further correspondence regarding the Coult Stream Dam. The EA had promised to take remedial action.
- (ii) A resident had notified the PC by email of a faulty streetlight. The matter had been referred to EDF Energy who would carry out the repairs when the overgrown vegetation had been dealt with. KHS had been informed.

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- (iii) Rainbow Pre-School had advised the PC of their excellent OFSTED report and had requested that the information be included on the PCs website. Whilst the PC was pleased that the Pre-School was doing well it could not put the notice on the website as it could be implied that the PC was favouring one village Pre-School establishment over another.
- (iv) A resident had made a further complaint regarding the overgrown Coult Stream Footpath. The matter had been dealt with.

b. Parishioners Questions

Attention was drawn to the following:

- (i) A tyre had been dumped along Hale Street. TMBC would be informed.
- (ii) A resident requested that KHS be asked to use a quiet surface dressing and incorporate sufficient drainage into the forthcoming resurfacing works at Hale Street. The matter would be discussed with KHS at the meeting on 03 October.
- (iii) An attempted burglary had been made at a property in Hale Street. The police and forensics had been very thorough and efficient in their investigations into the incident.
- (iv) Missing footpath markers at Hatches Lane and Pierce Mill Lane. The matter would be referred to KCC PROW.

12. Date of Next Meeting: 20 October 2008

There being no additional business, the meeting concluded at 22.00 hours.