

**MINUTES OF A MEETING OF THE PARISH COUNCILS FINANCE COMMITTEE
HELD ON MONDAY 12 JANUARY 09 AT 19.30 HOURS IN THE METHODIST OLD
CHURCH HALL**

PRESENT: Cllrs. Bearman, Crawford (Chairman), Crowley, Gardner, Poole,
Mrs. Macdonald & Street

ALSO PRESENT: Mrs. K Bell (Clerk)

APOLOGIES: Cllrs. Gress & Mrs Relf

Cllr. Crawford opened the meeting and welcomed all present.

1. DECLARATIONS OF INTERESTS: Cllrs. Crowley as a member of the EPPFC and an allotment holder declared an interest in the finance discussions relating to both the allotments and the Sports Hall & Playing Fields.

2. ANNUAL REVIEW OF MEMBERS ALLOWANCES

Following a discussion, it was proposed by Cllr. Crawford, seconded by Cllr. Poole and:

RESOLVED: That members would not claim personal member's allowances during 2009/10. The matter would continue to be subject to an annual review.

3. TO CONSIDER THE PARISH COUNCILS BUDGETARY REQUIREMENT FOR THE FINANCIAL YEAR 2009/10

As the Parish Council was required to notify TMBC of its precept requirement for the financial year 2009/10 by 16 January 09, the Clerk had prepared and circulated to member's the following:

- a. Details of expenditure for 2007/08
- b. Details of expenditure for the period up to 30 November 2008.
- c. Details of anticipated expenditure for the period up to 31 March 2009.
- d. Suggested budgetary estimates for the financial year 2009/10.
- e. Notes to support the suggested budgetary estimates for the financial year 2009/10.

It was noted that under the Financial arrangements with Parish Councils (S136 concurrent functions). The Parish Council would receive the following allowances:

1.	Playing Fields/Village Halls	£6,526
2.	Holy Trinity Churchyard)	£4,554
	St Michaels Churchyard)	
3.	Street Lighting	£1,533
	Total Financial Arrangements with TMBC	£12,613

Following a discussion the following Parish Council Budgetary Requirements for the year 2009/10 were **APPROVED**:

4.	Playing Fields & Sports Hall	£11,897
5.	Sports Hall Repair Fund	£0
6.	PWLB Loan Repayments	£5,861
7.	Lighting (Parish Council)	£6,000
8.	Election Expenses	£0
9.	Grasscutting (Village)	£890
10.	Churchyard (in addition to TMBC funding)	£0
11.	Audit Fees	£772
12.	Insurance	£1,000
13.	Subscriptions	£1,865
14.	Administration	£5,074
15.	Clerks Salary	£15,000
16.	Clerks NI & Superannuation	£1,000
17.	Website	£1,100
18.	Free Resource	£3,600 (£1,600)
19.	Village Litter Clearing	£1,050
20.	Contingency Fund	£5,000
21.	Holy Trinity War Memorial (Cleaning & Maintenance)	£250 (£2,250)
22.	CCTV	£1,050
23.	Allotments (Provision for replacement fencing)	£0
24.	Garden of Remembrance Grant (in addition to TMBC funding)	£338
25.	Community & Police Working Group	£55
26.	Chairman's Allowance	£160
27.	Members Expenses	£160
28.	Training	£220
29.	Contribution to Reserves	£3,000
30.	Contribution From Reserves	£0
31.	Christmas Lighting	£2,100
32.	Replacement Parish Council Notice board	£0
33.	Toddlers Play Area	£0
34.	Donations (Part S137)	£600
35.	2009/10 Village Projects: 2 new bus shelters & renovation of village sign	£3,500
TOTAL 2009/10 Precept requirement		£71,542

TOTAL ESTIMATED EXPENDITURE FOR 2009/10 **£84,155**

Note: Items 18 & 21, bracketed amounts shows the Clerks original recommendations

Following a discussion, the following were **RESOLVED**:

- a. The Parish Council's precept for 2009/10 was fixed at £71,542.
- b. The sum of £12,613 would be received from TMBC under the scheme of Financial Arrangements with PCs (Concurrent Functions S.136).
- c. The total budgetary requirement for 2009/10 was set at £84,155.

- d. The Parish Councils Tax Charge for 2009/10 calculated on the tax base of Band D equivalents (1,344.99) was set at £53.19.

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- e. Attention was drawn to the following specific budgetary provisions:

(i) Sports Hall & Playing Field

Whilst the 2009/10 Sports Hall & Playing Field grant was approved it was on the basis that:

- The EPPFC produced a budget.
- Regular financial statements were produced by the EPPFC.
- In the long-term, the EPPFC would progressively work towards the situation whereby the Sports Hall running costs were fully met by the users of the facilities. The Parish Council grant would then be reduced and would pay only for the maintenance and upkeep of the public amenity areas and the maintenance and repair of the Sports Hall.

(ii) CCTV

It was agreed that the CCTV budget would cover the cost of energy used by the equipment housed in the Merry Boys PH, i.e. £400 and that a maintenance agreement would be taken out in respect of the equipment located at both the Sports Hall and Merry Boys PH.

(iii) Garden of Remembrance Grant.

Whilst the 2009/10 budget of £500 was approved it was on the basis that the EPPCC provided information regarding their plans for 2009/10.

4. MATTERS FOR FURTHER DISCUSSION

Cllr. Crowley reported that a company working on behalf of The Hop Farm was canvassing resident's views regarding the Hop Farms Licence Application for a music festival to take place during July 2009.

Cllr. Crawford reported that together with other village representatives he would be meeting with TMBC Counsel on 15.01.09 to discuss the procedures in respect of the Hop Farms Licence Appeal Hearing, which would take place during week commencing 19.01.09.

Cllr. Mrs. Macdonald reported that the railings at Branbridges Road (near Medway Meadows) had not yet been repaired. The matter would be referred to KHS.

5. DATE & TIME OF NEXT MEETING: 18 May 2009

The Clerk was thanked for her work in preparing the estimates. There being no additional business the meeting was closed at 21.00 hours.