

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs. K Bell
East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT
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Circulated to County and Borough Councillors and Public

11 June 2021

To all Members of East Peckham Parish Council

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND a Full Meeting of the Parish Council in the Sports Hall at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT on Monday 21 June 2021 at 7.00 p.m.

Yours faithfully

Karen Bell
Parish Clerk

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

Time Guide

- 1. Apologies for absences and absentees (19.00):** To receive any apologies.
- 2. Declarations of Interests and/or lobbying (19.01)**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda.
Note: The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
- 3. Councillor Vacancies (19.03):** To receive information
- 4. Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present (19.05)**

5. **To adjourn to enable members of the public to address the meeting (19.15)**
 - 5.1 To receive correspondence from residents
 - 5.2 To take questions from residents

6. **Full Council Minutes (19.30)**
 - 6.1 To confirm the accuracy of the minutes of the AMPC held on 24 May 2021
 - 6.2 To receive an update on any matters arising not included elsewhere on the agenda

7. **Planning and Transportation Committee – Minutes from the Meeting held on 07 June 2021 (19.32):** The minutes to be received and noted; questions can be asked of the Committee Chairman

8. **Finance Committee (19.34)**
 - 8.1 To confirm the accuracy of the minutes of the meeting held on 07 June 2021
 - 8.2 To receive an update on any matters arising not included elsewhere on the agenda.

9. **Local Groups & Organisations (19.36):** Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a brief report

10. **Jubilee Hall & Playing Fields (19.40)**
 - 10.1 Current Issues: To receive an update
 - 10.2 Vaccination Centre: To receive information
 - 10.3 Maintenance and Facility Upgrades: Working Group to report, to include car park and building inspection
 - 10.4 Financial Information as at 31 May 2021: To receive information
 - 10.5 Bike Park: To receive information
 - 10.6 CCTV
 - 10.6.1 To receive information
 - 10.6.2 M. Williams to report
 - 10.7 Eco Green Community – Consideration of purchase of environmental stations to tackle dog fouling and littering: Deferred from May 2021
 - 10.8 Proposed installation of footpath around the perimeter of the playing field and / or the widening of the existing footpath from the car park to the Primary School: Deferred from May 2021
 - 10.9 Installation of Electric Vehicle Charging Point: To consider
 - 10.10 Installation of Solar Panels: To receive information
 - 10.11 Pop up Venue at the Jubilee Hall (Arts, crafts, music, food, shop, social hub): To consider

11. **Finance (20.10)**
 - 11.1 2020/2021 Audit: To receive information
 - 11.2 Bank Reconciliations as at 31 May 2021 (Attached)
 - 11.3 Financial Transactions for Approval (To follow)

- 11.4 Purchase of Chromebooks (or similar): To consider
- 12. Environment Enhancements / Community Infrastructure (20.15)**
- 12.1 Allotment Land: To receive and consider new information
- 12.2 Public Conveniences: To receive information
- 12.3 Climate Change:
- 12.3.1 T. Fryer, D. Seal and M. Williams to report
- 12.3.2 East Peckham Car Free Day (or One Less Journey a Week): To receive information and to consider
- 12.4 Streetlighting - Electrical Testing: To receive an update
- 12.5 Keep Britain Tidy - Great British Clean Up Event: To consider
- 12.6 KCC Bus Shelter Grants: To receive information and to consider
- 13. Community Resilience (20.30):** The following are to be considered
- 13.1 Current EPPC Policy on Flood Planning
- 13.2 Role of EPPC within the East Peckham Flood Group
- 14. 2021 Christmas Lights (20.35):** To receive information
- 15. Twinning (20.37):** To consider future events including events to mark the 10th Anniversary of East Peckham being twinned with Chereng
- 16. Mrs Margaret Lawrence Dec' d – Historical Archive (20.40):** To receive information and to consider
- 17. Methodist Redevelopment – Relocation of Village Sign (20.45):** To receive and consider new information
- 18. Café Style Committee Meetings (20.47):** To consider
- 19. Matters for Future Discussion (20.50)**
- 20. Matters for Consideration in Private (20.55)**
- 21. Date and Time of next meeting (21.00):** To confirm as 19 July 2021 @ 7.00 p.m.

NOTES:

- a) The meeting is open to the press & public.
- b) The Parish Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature
- c) Mobile phones are to be turned off during the meeting.
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PARISH COUNCIL (21.06.21): CORRESPONDENCE

The following items have been received during the period 14.05.21–11.06.21

a. TMBC

- (i) Licensing Activity (April / May 2021)
- (ii) Electoral Register Changes (May 2021)
- (iii) LGBCE Boundary Review: Warding Patterns – Visual Community Briefing (09.06.21)
- (iv) Agenda for Area 2 Planning Committee (26.05.21)
- (v) Supplementary Reports of Director of Planning, Housing and Environmental Health to the Agenda for Area 2 Planning Committee (26.05.21)
- (vi) Parish Partnership Panel: Notification received that meeting scheduled for 10.06.21 has been postponed and the next meeting might be on 02 September 2021 to

b. KALC

- (i) KALC CEO Bulletins
- (ii) NALC Chief Executives Bulletins & Newsletters
- (iii) Programme of Events – June 2021
 - Free Webinar – How to Engage with the Planning System (07.06.21)
 - Writing Effective Press Releases for Local Coverage (17.06.21)
 - Chairmanship Networking Event (17.06.21)
 - Neighbourhood Planning (June 2021 Sold Out)
 - Training Opportunities (Bitesize)
- (iv) KALC Website and How to Sign up to use the members area
- (v) Training Opportunities
- (vi) KALC News (May 2021)
- (vii) T & M Area Committee
 - Update on fly tipping
 - Notification that next meeting will be held on either 15 or 22 July 2021
- (viii) UK Protect: Protective security information for the business community
- (ix) PPG Awareness Week
- (x) Covid 19 Vaccine Survey
- (xi) National CSSC Green Message
 - NCTPHQ UK Protect Bulletin – 04 May 2021
 - Online webinar – Protecting Ourselves against fraud at home and work
- (xii) Scam Alerts: Self Employment Income Support Scheme Scam
- (xiii) 2023 Review of Parliamentary Constituencies

c. Miscellaneous Information: Living Wage Foundation, Tom Tugendhat MP, Dementia Friends, Hospice in the Weald, Came and Company, Rugby Taggers in Marden

- d. **SLCC**
 - (i) Webinar Training Sessions
 - (ii) News Bulletins
 - (iii) Kent Branch Meeting Dates 2021

- e. **Kent Police**
 - (i) Rural Task Force Report & Rural Matters (May 2021)
 - (ii) Church Community possible cyber threat
 - (iii) Microsoft Office 365 cloud Service Security for Small Businesses
 - (iv) Tonbridge and Malling Community Safety Newsletter (May 2021)

- f. **KCC:** Pensions Support Information

- g. **NHS 111:** First Communications – Promotion Project Information

- h. **SE Water:** Dry Weather Plan Consultation