

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs. K Bell
East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT
Telephone: 01622 871309, Web: www.eastpeckham-pc.gov.uk,
Email: councilmanager@eastpeckham-pc.gov.uk Twitter @EastPeckhamPC

Circulated to County and Borough Councillors and Public

09 July 2021

To all Members of East Peckham Parish Council

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND a Full Meeting of the Parish Council in the Sports Hall at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT on Monday 19 July 2021 at 7.00 p.m.

Yours faithfully

Karen Bell
Parish Clerk

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

Time Guide

- 1. Apologies for absences and absentees (19.00):** To receive any apologies.
- 2. Declarations of Interests and/or lobbying (19.01)**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda.
Note: The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).
- 3. Election of Chairman for remainder of 2021/2022 (19.02)**
- 4. Councillor Vacancies (19.03):** To receive information
- 5. Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present (19.05)**

6. **To adjourn to enable members of the public to address the meeting (19.15)**
 - 6.1 To receive correspondence from residents
 - 6.2 To take questions from residents

7. **Full Council Minutes (19.30)**
 - 7.1 To confirm the accuracy of the minutes of the meeting held on 21 June 2021
 - 7.2 To receive an update on any matters arising not included elsewhere on the agenda

8. **Planning and Transportation Committee – Minutes from the Meeting held on 05 July 2021 (19.32):** The minutes to be received and noted; questions can be asked of the Committee Chairman

9. **Local Groups & Organisations (19.34)**
 - 9.1 **Community Engagement Committee:** To consider the following
 - 9.1.1 Terms of Reference
 - 9.1.2 Budget
 - 9.1.3 Newsletters
 - 9.1.4 Annual Report

 - 9.2 **Youth Council / Forum:** To consider

 - 9.3 **Council representation on groups and organisations for 2020/2021:** To consider

 - 9.4 **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a brief report**

10. **Jubilee Hall & Playing Fields (19.52)**
 - 10.1 Current Issues: To receive an update
 - 10.2 Vaccination Centre: To receive information
 - 10.3 Maintenance and Facility Upgrades: Working Group to report, to include car park and building inspection (report received 10 June 2021, deferred from June 2021)
 - 10.4 Financial Information as at 30 June 2021: To receive information
 - 10.5 Bike Park: To receive information
 - 10.6 CCTV: M. Williams to report
 - 10.7 Eco Green Community – Consideration of purchase of environmental stations to tackle dog fouling and littering: Deferred from June 2021
 - 10.8 Proposed installation of footpath around the perimeter of the playing field and / or the widening of the existing footpath from the car park to the Primary School: Deferred from June 2021
 - 10.9 Installation of Solar Panels: To receive information
 - 10.10 Sensory Garden: To discuss progression of project

- 11. Finance (20.12)**
 - 11.1 Bank Reconciliations as at 30 June 2021 (Attached)
 - 11.2 Financial Transactions for Approval (To follow)
 - 11.3 Purchase of Chromebooks (or similar): To consider
 - 11.4 Budgetary Control (Quarter 1 2021/2022) (Attached)
 - 11.5 VAT Reclaim (Quarter 1, 2021/2022): To receive information

- 12. Environment Enhancements / Community Infrastructure (20.20)**
 - 12.1 Allotment Land: To receive and consider new information
 - 12.2 Public Conveniences: To receive information
 - 12.3 Climate Change: T. Fryer, D. Seal and M. Williams to report
 - 12.4 Streetlighting - Electrical Testing: To receive an update
 - 12.5 Community Market: To consider

- 13. Community Resilience (20.30)**
 - 13.1 D. Seal to report
 - 13.2 Community Emergency Plan Update: To consider annual review

- 14. 2021 Christmas Lights (20.34):** To receive information

- 15. Twinning (20.36):** To consider future events including those to commemorate the 10th Anniversary of East Peckham being twinned with Chereng

- 16. Mrs Margaret Lawrence Dec' d – Archives (20.37):** D. Seal to report

- 17. The Queens Platinum Jubilee Beacons – 02 June 2022 (20.40):** To receive information and to consider

- 18. Parish Online Mapping (20.43):** To receive information

- 19. Strategic Plan (20.45):** To consider review of 5 Year Plan

- 20. Matters for Future Discussion (20.47)**

- 21. Matters for Consideration in Private (20.52)**

- 22. Date and Time of next meeting (21.00):** To confirm as 20 September 2021 @ 7.00 p.m.

NOTES:

- a) The meeting is open to the press & public.
 - b) The Parish Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature
 - c) Mobile phones are to be turned off during the meeting.
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PARISH COUNCIL (19.07.2021): CORRESPONDENCE

The following items have been received for the period 12.06.21 – 09.07.21

- a. TMBC**
- (i) Licensing Activity (June / July 2021)
 - (ii) Electoral Register Changes (June 2021)
 - (iii) Special Expenses Consultation (Christmas Lights & Public Toilets, Tonbridge)
 - (iv) Recycling Collections – News Releases (24.06.21, 30.06.21, 07.07.21 & 08.07.21)
 - (v) Parish Precept: Consultation regarding update of form from 2022.2023
 - (vi) T & M Neighbourhood Engagement Meeting (20.07.21)
- b. KALC**
- (i) KALC CEO Bulletins
 - (ii) NALC Chief Executives Bulletins & Newsletters
 - (iii) National CSSC Green Message – NCTPHQ UK Protect Bulletins (12.06.21, 25.06.21 & 28.06.21)
 - (iv) NFIB Cyber Bulletin (09.06.21)
 - (v) CSSC Southeast Green Message – Webinar – Preventing fraud both at home and in the workplace
 - (vi) National CSSC Green Message -NCTPHQ UK Protect Bulletin (01.07.21)
 - (vii) Rural Crime: Request for Agenda items for meeting with the Police and Crime Commissioner (copied to members)
 - (viii) Programme of Events – July 2021
 - (ix) KALC Website and How to Sign up to use the members area
 - (x) Kent Understanding Plastics Project – Information for Parish Councils (copied to members)
 - (xi) KALC News (June 2021)
 - (xii) Legal & Procedural Advice Service: Leave and locum arrangements for July 2021
 - (xiii) APPG on Local Democracy Roundtable
 - (xiv) T & M Area Committee: Notification of next meeting to be held on 22 July 2021
 - (xv) Councillors Networking Day (10.07.21)
- c. Miscellaneous Information:** Came and Company (hosting events in the community), Gatwick Airport (In Touch Newsletter Edition 3 (June 2021)), Unity Trust Bank (Changes to Standard Service Tariff), SEE Newsletter, Living Wage, Kent County Show 2021 (Promotional poster), C. Owen (Actor, Memories of a Parson's Tale in East Peckham 2004).
- d. SLCC**
- (i) The Clerk Magazine (July 2021)
 - (ii) News Bulletins
- e. Medway Flood Partnerships Updates** – Briefing May 2021 & LEHGS Newsletter June 2021

- f. **NHS Kent & Medway:** Covid 19 Vaccination Communications Support
- g. **Northwest Kent CAB:** Funding request received (To be considered February 2022)
- h. **KCC**
 - (i) 1K Walks – Free Wellbeing Walks
 - (ii) Covid 19 Local Recovery Fund
 - (iii) Reconnect – Kent Children and Young People Programme