

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs. K Bell
East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT
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Circulated to County and Borough Councillors and Public

10 January 2020

To all Members of East Peckham Parish Council

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Parish Council to be held at 7.00 p.m. on Monday, 20 January 2020 in the Meeting (Committee) Room at the East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT

Yours faithfully

Karen Bell

Karen Bell
Parish Clerk

FILMING OF MEETINGS – It is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the Clerk before the meeting starts.

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972.

AGENDA

Time Guide

1. **Apologies for absences and absentees (19.00):** To receive any apologies.
2. **Declarations of Interests and/or lobbying (19.01)**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda.
Note: *The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).*
3. **Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present (19.02)**
4. **To adjourn in order to enable members of the public to address the meeting (19.12)**
 - 4.1 To receive correspondence from residents
 - 4.2 To take questions from residents

5. **Full Council Minutes (19.27)**
 - 5.1 To confirm the accuracy of the minutes of the meetings held on 16 December 2019 and 06 January 2020
 - 5.2 To receive an update on any matters arising not included elsewhere on the agenda

6. **Planning Committee (19.30)**
 - 6.1 To receive the minutes of the meeting held on 06 January 2020
 - 6.2 Planning Applications for Consideration

TM/19/03017/LB	Internal alterations to include new staircase to second floor level, new bedroom on first floor level, new feature staircase, removal of existing fireplace and new stud walls to living room at The Barn, 26 Church Lane, East Peckham
TM/19/03018/LB	Form new en-suite room in existing annexe at The Barn, 26 Church Lane, East Peckham

7. **Finance Committee (19.35)**
 - 7.1 To receive the minutes of the meeting held on 06 January 2020
 - 7.2 To receive an update on any matters arising
 - 7.3 To formally approve the recommended budgetary and precept requirements for 2020/2021

8. **Jubilee Hall & Playing Fields (19.38)**
 - 8.1 Current Issues: To receive a report
 - 8.2 Financial Information as at 31.12.19: To receive information
 - 8.3 Bike Track: To receive information regarding Phase 2 Works

9. **Groups & Organisations (Panels, Local Organisations and Working Groups) (19.48):**
Members who attended any meeting on behalf of EPPC to be invited to report

10. **Finance (19.53)**
 - 10.1 Bank Reconciliations as at 31 December 2019 (Attached)
 - 10.2 Financial Transactions for approval
 - 10.3 Investment Opportunities: To receive information and to consider CCLA Public Sector Deposit Fund Account
 - 10.4 Refund of VAT – Quarter 3, 2019/2020: To receive information
 - 10.5 Budgetary Control – Quarter 3, 2019/2020: To receive information
 - 10.6 East Peckham Primary School PTA: To consider request to hire facilities at no cost for fund raising event being held on 01 April 2020.

11. **Correspondence (20.10):** List of items received (Attached)

12. **Community Resilience (20.12):** To receive information

13. **125th Anniversary of EPPC (20.17):** To receive information

14. **2020 Awards (20.20):** To consider and confirm 2020 recipients of the KALC Community Award and the Parish Councils Community Engagement Award

15. **Compassionate Neighbours Scheme (20.25):** To receive information

16. **Community Engagement within Councillors Areas (20.27):** To receive information

17. **Sustainability Policy (20.30):** To receive information and to consider approval of policy

18. **2020 Annual Parish Meeting (20.33):** To receive information
19. **Matters for Future Discussion (20.35)**
20. **Matters for Consideration in Private (20.40)**
21. **Date and Time of next meeting (20.42):** To confirm as 17 February 2020 @ 7.00 p.m.

NOTES:

- a) The meeting is open to the press & public.
 - b) The Parish Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders so as to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature
 - c) Mobile phones are to be turned off during the meeting.
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PARISH COUNCIL (20.01.20): CORRESPONDENCE

The following items have been received during the period 17.12.19 – 10.01.20

- a. **TMBC**
- (i) Licensing Activity (December 2019 / January 2020)
 - (ii) Housing Services: SWEP Activation Alerts
 - (iii) Christmas Greetings from Borough Councillor Jill Anderson
 - (iv) Christmas and New Year Opening Times
 - (v) Christmas Collection Arrangements
- b. **KALC**
- (i) KALC CEO Bulletins
 - (ii) NALC Chief Executives Bulletins & Newsletters
 - (iii) KALC Area Committee – Minutes from Meeting held on 05.12.19
 - (iv) Parish News – December 2019
 - (v) 2019 Christmas Greetings
 - (vi) National CSSC Green Message – UK Protect – ACT awareness e-learning
 - (vii) Public Health Media Release
 - (viii) KCC Select Committee on Affordable Housing
 - (ix) Parish Highways Improvement Plans
 - (x) Event Alerts
 - Health and Well Being Conference – 06.02.2020
 - Web Accessibility Workshops (20.01.2020 & 24.01.2020)
- c. **Miscellaneous Information:** Living Wage Foundation, M2 Junction 5 Improvements, Chereng Newsletters and New Year Message,, Oast to Coast (Winter newsletter from ACRK), Vision ICT (winter newsletter), The Red Box Scheme, aadonate, Alzheimer's Association (Christmas Update), Dementia Action Week 2020, DAVSS Volunteer Initiative, NW Kent CAB (Emergency Contacts and Christmas Opening hours), Sovereign (Play Equipment), Tom Tugendhat MP (Thank you message), National Flood Forum (Bulletin December 2019), Invitation to Book Launch – Retrofitting for Flood Resilience by Ed Barsley, KFRS (Update on new proposals), Scribe (New Year Newsletter)
- d. **SLCC**
- (i) 2020 Practitioners Conference
 - (ii) News Bulletins
- e. **KCC**
- (i) Employers Updates
 - (ii) Pension Forum presentation
 - (iii) Strategic Statement – Five Year Plan Consultation information
- f. **The Clerk Magazine** (January 2020)
- g. **Clerks & Councils Direct** (January 2020)