

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs. K Bell
East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT
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Circulated to County and Borough Councillors and Public

07 February 2020

To all Members of East Peckham Parish Council

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Parish Council to be held at 7.00 p.m. on Monday, 17 February 2020 in the Meeting (Committee) Room at the East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT

Yours faithfully

Karen Bell

Karen Bell
Parish Clerk

FILMING OF MEETINGS – It is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the Clerk before the meeting starts.

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972.

AGENDA

Time Guide

1. **Apologies for absences and absentees (19.00):** To receive any apologies.
2. **Declarations of Interests and/or lobbying (19.01)**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda.
Note: *The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).*
3. **Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present (19.02)**
4. **To adjourn in order to enable members of the public to address the meeting (19.12)**
 - 4.1 To receive correspondence from residents
 - 4.2 To take questions from residents

5. **Full Council Minutes (19.27)**
 - 5.1 To confirm the accuracy of the minutes of the meeting held on 20 January 2020
 - 5.2 To receive an update on any matters arising not included elsewhere on the agenda
6. **Planning Committee (19.30):** To receive the minutes of the meeting held on 03 February 2020
7. **Jubilee Hall & Playing Fields (19.32)**
 - 7.1 Current Issues: To receive a report
 - 7.2 Financial Information as at 31.01.20: To receive information
 - 7.3 To consider proposal for letting part of the Playing Fields to a private enterprise for the purpose of creation a Dog Welfare Business
8. **Groups & Organisations (Panels, Local Organisations and Working Groups) (19.42):** Members who attended any meeting on behalf of EPPC to be invited to report; to include
 - 8.1 KALC Health and Well Being Conference
 - 8.2 Coffee, Chat & Craft
9. **Finance (19.47)**
 - 9.1 Bank Reconciliations as at 31 January 2020 (Attached)
 - 9.2 Financial Transactions for approval
 - 9.3 ACRK 2020/2021 Membership Renewal: To consider
 - 9.3 Funding Applications: To consider requests for subsidised hall hire received from the following
 - 9.3.1 East Peckham Baby & Toddler Group
 - 9.3.2 Carers Group
10. **Correspondence (19.57):** List of items received (Attached)
11. **Community Resilience (19.58):** To receive information
12. **125th Anniversary of EPPC (20.03):** To receive information
13. **2020 Annual Parish Meeting (20.08):** To receive information
14. **Environmental Enhancements (20.11):** To receive information and to consider village planting requirements for 2020
15. **Website Content and Accessibility Guidelines (20.13):** To receive information and to approve a Website Accessibility Statement
16. **2020/2021 Meeting Dates (20.15):** To consider and approve
17. **VE Day 2020 (20.17)**
 - 17.1 Lighting the Beacon, The Nations Tribute & The Nations Toast: To finalise arrangement details
 - 17.2 Fireworks: To consider
 - 17.3 Memorial Plaque: To receive information
 - 17.4 Commemorative Memorabilia: To receive information and to consider
18. **2020 Christmas Lights (20.27):** To consider
19. **Great British Spring Clean 2020 (20.30):** To receive information and to consider Parish Council involvement

20. **Matters for Future Discussion (20.32)**
21. **Matters for Consideration in Private (20.37)**
22. **Date and Time of next meeting (20.39):** To confirm as 16 March 2020 @ 7.00 p.m.

NOTES:

- a) The meeting is open to the press & public.
 - b) The Parish Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders so as to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature
 - c) Mobile phones are to be turned off during the meeting.
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PARISH COUNCIL (17.02.20): CORRESPONDENCE

The following items have been received during the period 11.01.20-07.02.20

- a. **TMBC**
- (i) Licensing Activity (January 2020 / February 2020)
 - (ii) Housing Services: SWEF Activation Alerts
 - (iii) Area 2 Planning Committee – Agenda for meeting held on 22.01.2020
 - (iv) Parish Partnership Panel – agenda for meeting held on 06.02.2020
 - (v) Community Safety Partnership (Newsletter – February 2020)
 - (vi) Keep Kent Clean – Duty of Care Campaign
- b. **KALC**
- (i) KALC CEO Bulletins
 - (ii) NALC Chief Executives Bulletins & Newsletters
 - (iii) National CSSC Green Messages
 - Public Health England Bulletins 23.01.2020 & 27.01.2020
 - HM Environment Agency – Flood Action Week (20 – 26 January 2020)
 - UK Protect National Bulletin – 03.02.20
 - (iv) VE Day 2020 – Armed Forces Event Form
 - (v) Defibrillator and Accessories Purchase Offer
 - (vi) Kent Police – Rural Task Force Report & Rural Matters Magazine (winter 2019/2020)
 - (vii) Kent Downs AONB Tree Packs
 - (viii) Event Alerts: Health and Well Being Conference – 06.02.2020
 - (ix) KALC survey 2020
 - (x) Protect UK – Counter Terrorism e-learning training package
 - (xi) KALC News (January 2020)
 - (xii) NALC – Rural Health Survey
- c. **Miscellaneous Information:** Living Wage Foundation, M2 Junction 5 Improvements, Alzheimer's Association, Dementia Action Week 2020, Tom Tugendhat MP, Playforce, Dementia Friends, Utility Aid, Citizens Advice (Big Energy Saving Week), National Flood Forum Conference 2020, Littlethorpe (hardwood bus shelters), University of Kent (Spring and Summer short courses), Frontier Fireworks, Fantastic Fireworks, Scribe (2020 Pricing Information and end of year procedures)
- d. **SLCC:** News Bulletins
- e. **ACRK:** Community Engagement Workshop – Community Led Housing Event (March 2020)
- f. **SCAM Alerts:** TV Licence & Amazon
- g. **(KCC)**
- (i) Scam Alert – Amazon Prime
 - (ii) Local Government Pension Scheme – Year End Workshops 2020
 - (iii) Local Account for Adult Social Care (April 2018 – March 2019)
 - (iv) Monthly Bus Service Update (January 2021)