

# EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs. K Bell  
East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT  
Telephone: 01622 871309, Web: [www.eastpeckham-pc.gov.uk](http://www.eastpeckham-pc.gov.uk),  
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## Circulated to County and Borough Councillors and Public

06 March 2020

## To all Members of East Peckham Parish Council

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the Parish Council to be held at 7.00 p.m. on Monday, 16 March 2020 in the Meeting (Committee) Room at the East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT

Yours faithfully

*Karen Bell*

Karen Bell  
Parish Clerk

**FILMING OF MEETINGS** – It is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the Clerk before the meeting starts.

**NOTICE OF MEETING** – Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972.

## AGENDA

### Time Guide

1. **Apologies for absences and absentees (19.00):** To receive any apologies.
2. **Declarations of Interests and/or lobbying (19.01)**  
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda.  
**Note:** *The clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for more information. Councillors are also responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).*
3. **Reports from County Councillor, Borough Councillors, Police representatives & Community Warden if present (19.02)**
4. **To adjourn in order to enable members of the public to address the meeting (19.12)**
  - 4.1 To receive correspondence from residents
  - 4.2 To take questions from residents

5. **Full Council Minutes (19.27)**
  - 5.1 To confirm the accuracy of the minutes of the meeting held on 17 February 2020
  - 5.2 To receive an update on any matters arising not included elsewhere on the agenda
6. **Planning Committee (19.30)**
  - 6.1 To receive the minutes of the meeting held on 02 March 2020
  - 6.2 Sale of The Merry Boys Public House: To receive information and to consider Parish Council response
7. **Jubilee Hall & Playing Fields (19.32)**
  - 7.1 Current Issues: To receive a report
  - 7.2 Financial Information as at 29.02.20: To receive information
  - 7.3 Installation of Electric Car Charging Points: To receive information and to consider
  - 7.4 Installation of water bottle refilling station: To receive information and to consider
8. **Groups & Organisations (Panels, Local Organisations and Working Groups) (19.42):**  
Members who attended any meeting on behalf of EPPC to be invited to report
9. **Finance (19.47)**
  - 9.1 Bank Reconciliations as at 29 February 2020 (Attached)
  - 9.2 Financial Transactions for approval
  - 9.3 Funding Requests: To receive new information in respect of the following
    - 9.3.1 Little Mill Defibrillator
    - 9.3.2 Baby & Toddler Group
10. **Correspondence (19.57):** List of items received (Attached)
11. **Community Resilience (19.58):** To receive information
12. **125<sup>th</sup> Anniversary of EPPC (20.03):** To receive information
13. **2020 Annual Parish Meeting (20.08):** To receive information
14. **Environmental Enhancements (20.11)**
  - 14.1 To receive information regarding current projects
  - 14.2 To consider requests for additional streetlights
  - 14.3 Kent Men of the Trees – Trees in the Village Competition 2020: To consider
15. **VE Day 2020 (20.17):** To receive information
16. **2020 Christmas Lights (20.27):** To receive information
17. **Review of Loyalty Card Scheme (20.32)**
18. **Matters for Future Discussion (20.35)**
19. **Matters for Consideration in Private (20.45)**
20. **Date and Time of next meeting (20.47):** To confirm as 20 April 2020 @ 7.00 p.m.

**NOTES:**

- a) The meeting is open to the press & public.
  - b) The Parish Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders so as to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature
  - c) Mobile phones are to be turned off during the meeting.
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## PARISH COUNCIL (16.03.20): CORRESPONDENCE

The following items have been received during the period 08.02.20 – 06.03.20

- a. **TMBC**
- (i) Licensing Activity (February / March 2020)
  - (ii) Housing Services: SWEF Activation Alerts
  - (iii) Parish Partnership Panel – Minutes from meeting held on 06.02.2020
  - (iv) 2020 Easter Holiday Activities Brochure
  - (v) TM Active News
  - (vi) Electoral Register Changes (March 2020)
- b. **KALC**
- (i) KALC CEO Bulletins
  - (ii) NALC Chief Executives Bulletins & Newsletters
  - (iii) Public Health England – We are undefeatable campaign information
  - (iv) South and South East in Bloom Competition 2020
  - (v) National CSSC Green Message – BERG Property Flood Resilience Code of Practice launch & UK Protect Bulletins, NCTPHQ Bulletin
  - (vi) Coronavirus COVID -19 Updates
  - (vii) Kent Rural Police Update (March 2020)
  - (viii) KALC News (March 2020)
  - (ix) Kent PCC's Spring Newsletter 2020
  - (x) Local Government Transition Bulletin
  - (xi) Event Alerts
    - Lord Lieutenants 2020 Civic Service (17.03.20)
    - S106 Agreements and the Community Levy (03.03.20)
    - Annual Planning Conference (13.03.20)
- c. **Miscellaneous Information:** Living Wage Foundation, M2 Junction 5 Improvements, Alzheimer's Association, Dementia Action Week 2020, Tom Tugendhat MP, Dementia Friends, Scribe, Kent Fire and Rescue Service, Glasdon, Heart of Kent Hospice (Compassionate Neighbours Press Release), Stronger Kent Communities – Free events for Kent voluntary sector organisations, Maxim PR (Trooli – ultrafast broadband comes to East Peckham and Watringbury)
- d. **SLCC:** News Bulletins
- e. **NALC: Spring Conference (17.03.2020)**
- f. **Stronger Kent Communities:** Event alerts
- (i) How to attract and engage older volunteers (03.03.20)
  - (ii) Resilient You Workshop (18.03.20)
- g. **Public Works Loan Board:** Information regarding governance change
- h. **Clerks & Councils Direct** (March 2020)

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## SUPPLEMENTARY AGENDA

In view of the Coronavirus outbreak, the following items are considered urgent and are also to be considered

1. **Coronavirus**
  - a. To consider implications to the Parish Council
  - b. To consider temporary postponement of Council and Committee meetings until 20 April 2020, possibly longer dependent upon advice received from the Government, NALC and KALC
  - c. To approve delegation arrangements during postponement
  
2. **Planning Committee**
  - a. **Planning Applications:** The following are to be considered
    - TM/20/00450/FL Remove old leaking pre-fabricated concrete garage and replace it by a new single storey timber garage under a tiled roof at 21 Addlestead Road, East Peckham
  
    - TM/20/00472/FL & TM/20/00473/LB Renew previous permission TM/14/00462 and TM/16/00874 for the continued use of Bell 3 at The Hop Farm by The Quest School for D1 use to enable Quest School to provide education for pupils with

autism with the associated Listed Building Consent for the works necessary to enable the change of use to take place. This includes insertion of new internal ceilings within two Oast Roundels with some additional remodelling to existing internal areas by the installation of suspended ceilings, electrical wiring and associated fixtures to be surface trunked. Replacement fire doors and other minor works at Bell3, Hop Farm country Park, Maidstone Road, Paddock Wood.

- b. **Planning Decisions: TMBC has GRANTED PERMISSION** for the following  
**TM/20/00026/FL** Demolition of existing rear extension, construction of single storey front and single storey rear extensions at 25 Bramley Road, East Peckham
3. **2019/2020 Audit:** To receive information