

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Mrs. K Bell
East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT
Telephone: 01622 871309, Web: www.eastpeckham-pc.gov.uk,
Email: admin@eastpeckham-pc.gov.uk, Twitter @EastPeckhamPC

09 April 2021

To Members of East Peckham Parish Council

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND a Meeting of the Parish Council on Monday 19 April 2021 at 7.00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/83185483120?pwd=b2IUMEO2WGRyQ2dQTHBkSGJXMWk2UT09>

Meeting ID: 831 8548 3120

Passcode: 143572

Karen Bell
Parish Clerk

NOTICE OF MEETING: Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which enables the Parish Council to hold remote meetings (including video and telephone conferencing) for a specified period.

AGENDA

Time Guide

- 1. Apologies for absences and absentees (19.00):** To receive any apologies.
- 2. Declarations of Interests and/or lobbying (19.01):** Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda.
Note: The Clerk cannot advise members on this. Members are responsible for declaring an interest and respectfully advised to refer to the Code of Conduct for more information. Members are also responsible for ensuring that their Register of Interests is up to date (within 28 days of any change).
- 3. Councillor Vacancies (19.03):** To receive information

4. **To receive reports from County & Borough Councillors, Police representatives & Community Warden if present (19.05)**
5. **Adjournment to enable members of the public to address the meeting (19.15)**
 - 5.1 To receive correspondence from residents.
 - 5.2 To take questions from residents.
6. **Full Council Minutes (19.30)**
 - 6.1 To confirm the accuracy of the minutes of the Meetings held on 15 March 2021 and 12 April 2021.
 - 6.2 To receive an update on any matters arising not included elsewhere on the agenda.
7. **Planning and Transportation Committee (19.32):** To receive the minutes of the meeting held on 12 April 2021, questions can be asked of the Committee Chairman
8. **Groups & Organisations (19.34):** Parish Council representatives who attended any meeting on the Parish Councils behalf not covered elsewhere on the agenda will be invited to give a brief report. To include
 - 8.1 **KALC AGAR Seminar (30 March 2021):** The Clerk to report
9. **Community Resilience – Covid 19 (19.44)**
 - 9.1 Update: To receive information.
 - 9.2 Vaccination Centre: To receive information.
10. **Environmental Enhancements (19.47)**
 - 10.1 Allotment Land: To receive and consider any new information.
 - 10.2 Climate Change Strategy: To receive report from Working Group (T. Fryer, D. Seal and M. Williams to report)
 - 10.3 Public Conveniences: To receive and consider new information.
 - 10.4 Streetlight Infrastructure Inspection: To receive and consider new information.
11. **Finance (20.00)**
 - 11.1 Bank Reconciliations as at 31 March 2021
 - 11.2 Financial Transactions for Approval
 - 11.3 2021/2022 Subscription Renewals: To consider
 - 11.4 Scribe Accounting Software: To consider purchase of integrated booking software option
 - 11.5 TMBC Grants: To receive information regarding the following.
 - 11.5.1 Christmas Lighting
 - 11.5.2 Local Restrictions Support
 - 11.6 Funding Requests for Consideration
 - 11.6.1 Holy Trinity Church: To receive and consider new information.

11.6.2 TMBC 2021 Y2 for Children and Young People: Seeking funding or in-kind contribution towards 2021 programme of summer activities.

11.6.3 YR 6 Mini Medics: To consider diversion of previously approved funds towards an alternative YR6 activity.

12. East Peckham Loyalty Scheme (20.20): Review of existing scheme (S. North to report)

13. Jubilee Hall & Playing Fields (20.23)

13.1 Current Issues: To receive report from Working Group, to include an update on the following.

13.1.1 Boiler

13.1.2 Hot Water

13.1.3 External Lighting

13.1.4 Refuse Disposal Arrangements

13.1.5 Changing Rooms Refurbishment

13.2 Risk Assessment & Covid-19 Update: To receive information.

13.3 Financial Report as at 31 March 2021: To receive information.

13.4 Bike Track: To receive information.

13.5 CCTV: M. Williams to report

13.6 Eco Green Community: To consider purchase of environmental stations to tackle dog fouling and littering (suggestion made by T. Fryer)

13.7 Proposed installation of footpath around the perimeter of the playing fields: To consider (suggestion made by T. Fryer)

13.8 Use of Playing Fields by commercial users: To receive information and to consider fees and charges.

13.9 2021 East Peckham 10K: To receive information.

14. Remote Meetings after 06 May 2021 (20.45): To receive information and to consider implications for EPPC

15. Correspondence (20.50): List of items received 06.03.21 – 09.04.21 (Attached)

16. Matters for Future Discussion (20.52)

17. Matters for Consideration in Private (20.57)

18. Date and Time of next meeting (21.00): TBC (Possibly virtually on either 04 / 05 May 2021)

NOTES:

a) The meeting is open to the press & public.

b) The Parish Council allows a short period of time at meetings of the Full Council when residents can put questions to the council. At other times, the public are not able to take part in the proceedings except at the discretion of the Chairman who may at a convenient time in the transaction of business adjourn the meeting and suspend standing orders to allow any member of the public to address the meeting and ask questions requiring answers of a factual nature.

c) Mobile phones are to be turned off during the meeting.

d) The meeting will be recorded and filmed using the Zoom platform, if you do not wish to be filmed or recorded, we recommend that you join the meeting with the camera and microphone switched off.

PARISH COUNCIL (19.04.21): CORRESPONDENCE

The following items have been received during the period 06.03.21 – 09.04.21.

a. TMBC

- (i) Licensing Activity (March & April 2021)
- (ii) Electoral Register – Amendments (March 2021)
- (iii) Severe Weather Advisory Group: Severe weather updates
- (iv) JTB Decision Sheet (08.03.21)
- (v) Prevent Venue Hire Guidance & workshop events.
- (vi) Neighbourhood Engagement Meeting (27.04.21)

b. KALC

- (i) KALC CEO Bulletins
- (ii) NALC Chief Executives Bulletins & Newsletters
- (iii) Local Government Bulletins
- (iv) COVID -19 Updates
- (v) Covid Vaccine Supply Updates
- (vi) NALC Newsletters
- (vii) Local Government Bulletins
- (viii) Fly tipping Duty of Care Campaign
- (ix) 2021 Census Information
- (x) KALC News (March 2021)
- (xi) Area Committee (Agenda for meeting held on 25.03.21 and minutes from meeting held on 10.12.20)
- (xii) Kent Prepared Newsletter Issue 3 (Bringing you the latest Kent Resilience Team News
- (xiii) Mind: Stress Awareness Month
- (xiv) KCC Member Environment Briefing
- (xv) Review of Police and Crime Commissioners
- (xvi) Came & Company: Maintaining Health & Well Being
- (xvii) Kent & Medway CCG – Help Improve Services for people with Long-Covid.
- (xviii) Government Welcome Back Fund
- (xix) Practitioners Guide 2021
- (xx) NATIONAL CSSC Green Message - NCTPHQ UK Protect Bulletin - 8 Apr 2021 – Easing of Lockdown
- (xxi) Events
 - Dynamic Councillor (08.04.21)
 - AGAR (30.03.21 & 14.04.21)
 - Communications (08.04.21)
 - Press & Media (21.04.21)
 - Planning (12.05.21)
 - Identifying and Recruiting New Councillors (12.05.21)
 - How to engage young people in the community (20.05.21)
 - Writing effective press releases to get local coverage (17.06.21)
 - Risk Insurance (TBC)

- c. **Miscellaneous Information:** Tom Tugendhat MP, Gatwick Airport (In touch newsletter March 2021), Calor Rural Community Fund, Came & Company (Latest insights for local council insurance), Living Wage Foundation, Arbor – The Journal of the Kent Men of the Trees (Spring 2021)
- d. **SLCC:** News Bulletins
- e. **Kent Police: Shed break ins alert.**
- f. **Clerks & Councils Direct (March 2021)**
- g. **Action with Communities in Rural Kent:** Event – Improving your Community through Neighbourhood Planning (30.04.21)
- h. **KCC**
 - (i) Crowdfunding Opportunity
 - (ii) Here for you, how did we do – Local Account for Adult Social Care (January 2020 – August 2020)
 - (iii) Pension Support