

**Minutes of a meeting of the Parish Council held at 7:00 p.m.
on Monday 28th February 2022 in the Jubilee Hall Meeting Room**

Present: Cllrs. M. Williams (chair), H. McGovern, T. Fryer, M. Ferguson, M. Barton, D. Seal

Also Present: E. Ellis (Clerk), Borough Cllr H. Rogers, County Cllr S. Hudson and 3 residents

Absent: PCSO, Community Warden, Borough Cllr. J. Anderson

Apologies: Borough Cllr J. Sergison, Cllrs S. North, L. Browning & S. Milburn

Notice of Meeting: Public Notice of the meeting given in accordance with schedule 12, Para 10(2) of the LGA 1972.

2. Declarations of Interests and/or lobbying

M. Williams declared an interest in the application for a new councillor

3. Councillor Vacancies

The chairman announced that there were 2 vacancies for councillors, 1 application had been received from Tony Eastwood.

4. Reports from County Councillor, Borough Councillors, PCSO and Community Warden

4.1 J. Sergison provided information on the roll out of a communal recycling service for those in flats. This is currently due to reach East Peckham in Spring 2022.

4.2 H. Rogers reported that whilst TMBC is facing success, it is having to subsidise other failing boroughs. Still awaiting a response on East Acres. Responses are still coming in for Brook Farm and it has not been put to the board yet. There is a consultation for a British Rail centre in Tonbridge open, residents and cllrs are encouraged to respond. There have been convictions for flytipping in the past 6 months.

4.3 S. Hudson reported that there is a consultation open for bus route cuts, highlighting the 208 that services East Peckham, especially on school runs. Residents and cllrs are encouraged to feedback by the cut off date in April. This is due to budget cuts. The fire and rescue section of council tax will be increased.

5. Comments from members of the public

Resident email highlighting the problem of dog fouling at the Playing Fields. Clerk to look at solutions, like the successful 'flag it, bag it' initiative in Tonbridge, bag dispensers, bins and fine/cctv signage.

6. Full Council Meetings

D. Seal proposed and H. McGovern seconded that the minutes from 24th January 2022 be signed. A show of hands resolved to agree the minutes are accurate.

7. Allotments

Signed:

Date:

7.1 The committee provided an update on sapling removal (they have been moved off the allocated allotment site), contractor works (shed base is being installed, water board have booked in to connect the site up)

7.2 Matters arising: M. Williams to organise a meeting with allotment holders to discuss progress and plot allocation.

7.3 SE Water cost: £1117 to connect water pipes. Poly tunnel cost: up to £1000 approved. Proposed by D. Seal and seconded by T. Fryer.

7.4 Clerk confirmed there are 4 vacant full plots and the accessible plots are vacant, with no one further on the waiting list, to the current Clerk's knowledge.

8. Jubilee Hall & Playing Fields

8.1 Window covers: Two prices presented, M. Barton proposed and D. Seal seconded with a show of hands resolving to agree that the lower cost of £320 per window cover be accepted for Ellis & Son to complete the work.

9. Village matters

9.1 Loyalty scheme: Clerk reported that there is little interest in the loyalty scheme from shop owners, they consider little impact was made on customer numbers and spends. M. Barton proposed and M. Ferguson seconded that the scheme be scrapped.

9.2 Relocation of sand bag container: D. Seal has visited many locations around the village to relocate the Methodist Church sandbag container, but to no avail. The Clerk obtained two prices to relocate the container to the Jubilee Hall. M. Barton proposed and D. Seal seconded and a show of hands resolved to agree that the cost of £350+ VAT be approved with the services of Caple Transport.

10. Groups & Organisations

10.1 Village events committee: Jubilee Event planning going smoothly. Schedule of events given to councillors that will be available on the website and Facebook soon. Next meeting: 2nd March at 7PM.

10.2 Youth Committee: H. McGovern and Clerk have been in contact with JD at Concrete Wave. There should be a design available to view in about a month. Meeting to be arranged over the next couple of weeks.

10.3 Climate Change Committee: T. Fryer suggested a meeting be arranged

10.4 Local Developments Committee: postponed to next meeting

10.5 Finance Committee: due to meet after end of year audit, possibly May

10.6 Building Maintenance Committee: meeting to be arranged

10.7 Welcome Back Fund: Clerk has requested contractor begins work on bench in The Pound, invoices can then be sent to the Welcome Back Fund for reimbursement

11. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.

11.1 Nurses fund: no update

Signed:

Date:

11.2 M. Williams attended KALC partnerships meeting and provided an update

11.3 D. Seal reported that the new history trust is in the process of applying for a bench to be put in the church grounds in Mrs Lawrence's name. M. Ferguson asked about the orchard area being for sale and requested this be on the next agenda.

11.4 M. Williams made the council aware of funding available. Clerk applied for Jubilee Funding and will advise the Table Tennis group as they have asked for funding support.

12. Finance

12.1 Bank reconciliations as at 1st January and 1st February 2022 approved (see attachments)

12.2 Financial transactions for approval: Two cheques for Kent Grassland and a cheque for allotment equipment purchased by the chair.

12.3 Financial Transactions that have not been approved or minuted: SE water connection fee for the allotments already paid due to urgency, approved by M. Ferguson and H. McGovern

12.4 Unity Trust Bank: paperwork to be signed as agreed for card for Clerk

12.5 Update on Natwest bank: Clerk has written to Natwest again

12.6 Cambridge Trust bank account: paperwork to be filled in by signatories as previously agreed

12.7 Quotes to approve: more quotes to be obtained

12.8 Fire maintenance contract renewal: H. McGovern proposed, M. Williams seconded and a show of hands resolved to agree the contract could be renewed

13. Community Resilience

13.1 Community Emergency plan: Clerk to send Community Warden phone number to D. Seal to complete the plan

14. Parish Council training requirements

14.1 Bitesize training from KALC: M. Williams recommended this training as it can be done in your own time. The clerk issued a reminder that councillors must attend training/conferences as part of the Learning and Development Policy.

14.2 Conferences: no interest in planning conference or wellbeing conference

15. Parish Online, Newsletter and Website

15.1 Newsletter written and submitted by Clerk. Councillors would like to include: update on concrete wave, allotment project, jubilee event, stall holders for jubilee event required and flood wardens required.

15.2 Parish Online: no update

15.3 Councillors to send profiles to Clerk for the website and ensure registers of interest are up-to-date

Signed:

Date:

15.4 Adopting policies: T. Fryer proposed and H. McGovern seconded and a show of hands resolved to agree that the expenses policy be adopted. The allotment policy

16. Policies

Policies are currently being updated by the Clerk and Assistant Clerk and feedback is welcome. The number of policies will be reduced by this process.

17. Church

No updates received

18. Planning and Transportation

18.1 1 application to review:

Little Mill, 212 Tonbridge Road: Listed Building Application: Install the minimum number of measures to prevent ingress of floodwater into the dwelling

<https://publicaccess2.tmbc.gov.uk/online-applications/PLAN/22/00174/LB>

NO OBJECTIONS

19. Matters for Future Discussion

19.1 Annual report: the clerk asked that all councillors send a report on the life of a councillor in by 20th March to be included in the annual report.

19.2 Redecoration of the inside of the Jubilee Hall: to be discussed at the next meeting

19.3 To consider how to promote hall hire/use: Futsal team

19.4 To discuss purchase of Lawrence's orchard

20. Matters for consideration in private

20.1 Staffing update: new cleaning company have started. Application pack available for maintenance person

20.2 To review Cllr application: it was agreed by all councillors present that Tony Eastwood would be co-opted.

21. Date and time of next meeting: 21st March, 7PM, Meeting Room

Signed:

Date: