

**Minutes of a meeting of the Parish Council held at 7:00 p.m.  
on Monday 25<sup>th</sup> April 2022 in the Jubilee Hall Meeting Room**

- Present:** Cllrs. M. Williams (chair), M. Ferguson, S.North, T. Eastwood, T. Fryer, D. Seal, M. Barton, H. McGovern
- Also Present:** County Cllr S. Hudson, Borough Cllrs J. Anderson and H. Rogers, E. Ellis (Clerk), J. Perretta (Asst. Clerk), J. Vincent (PCSO) and 2 residents
- Absent:** Community Warden
- Apologies:** Borough Cllr J. Sergison, Cllr L. Browning
- Notice of Meeting:** Public Notice of the meeting given in accordance with schedule 12, Para 10(2) of the LGA 1972.

**2. Declarations of Interests and/or lobbying**

H. McGovern expressed an interest in item 18 re: 126 Addlestead Road

**3. Councillor Vacancies**

The chairman announced that there are two vacancies for Parish Councillors. Matthew Joannes had applied and was present. He introduced himself to the Cllrs.

**4. Reports from County Councillor, Borough Councillors, PCSO and Community Warden**

4.1 S. Hudson reported the following: 513 signatures were on the petition to prevent the removal of the 208 bus and an interview was held with KMTV. There will be a new household recycling centre opening on 12<sup>th</sup> May in Allington. KCC received a carbon reduction grant and bought a solar farm in Somerset and are constructing one in Kings Hill.

4.2 PCSO J. Vincent reported that there are problems with people falling for bank/Amazon scams asking people for substantial amounts of money and there is a problem with antisocial behaviour, especially off road bikes and the occasional drugs, that is being looked at. There has been a change to the PCSO role since Covid, it is getting tighter as PCSO's leave and are not being replaced.

4.3 H. Rogers reported and answered questions on the following: there is no news on the development put forward for Church Lane, there is a mobile home being constructed at the end of Pinkham Gardens. The mobile homes/buildings being constructed on the land behind Khan Spice are known to the planning office and have been appealed to allow them.

4.4 J. Anderson reported that TMBC would like to reduce the planning committees down from 3 to 1. Feedback welcome.

**5. Comments from members of the public**

None

**6. Full Council Meetings**

6.1 D. Seal proposed, H. McGovern seconded and a show of hands resolved to agree that the minutes of 21<sup>st</sup> March be signed.

Signed:

Date:

6.2 No other updates

## 7. Allotments

7.1 No water connection until 1<sup>st</sup> August and awaiting dropped kerb decision.

7.2 D. Seal proposed, S. North seconded and a show of hands resolved to agree that an outdoor tap with lock box be fitted to the outside of the building. S. North proposed, M. Williams seconded and a show of hands resolved to agree that guttering and water butts be purchased and installed as necessary to collect rain water.

7.3 Clerk to obtain quotes for bollards to secure allotment car park

## 8. Jubilee Hall & Playing Fields

8.1 As above – Clerk to obtain quotes for bollards to secure allotment car park and potentially hall car park

8.2 CCTV installation awarded to Bill Bingham – proposed by S. North, seconded by M. Ferguson and resolved by a show of hands.

8.3 No further information on costs for access to meeting room/office

8.4 M. Barton proposed, M. Ferguson seconded and a show of hands resolved to agree that the council would seek companies/quotes for grass cutting and any other outstanding contracts.

8.5 D. Seal proposed, T. Fryer seconded and a show of hands resolved to agree that the Clerk obtain prices on advertising.

8.6 Actions for public toilets and Jubilee Hall to be discussed by building maintenance committee

## 9. Village matters

9.1 Discussion held regarding bench that has appeared in the Addlestead/Tonbridge Road bus stop – Clerk to remove if not claimed to see if that prompts a response, then add to insurance and secure in bus stop

9.2 M. Williams secured information on which bins are owned and emptied by TMBC which is available by email or in the office

9.3 Bus reduction petition submitted – no further action required at the moment

## 10. Groups & Organisations

10.1 Village events committee planning Jubilee event – no support currently required

10.2 Youth committee – no update

10.3 Climate Change committee – no update

10.4 Local Developments Committee – no update

10.5 Finance committee – met after planning meeting on 9<sup>th</sup> April to review budget and finances for last year – AGAR is with Internal Auditor.

Signed:

Date:

10.6 Building Maintenance Committee – M. Ferguson proposed, D. Seal seconded and a show of hands resolved to agree quotes would be obtained to decorate the hall.

10.7 Clerk has been in touch with Steph Watson and David Poole regarding Twinning and has reminded them the PC are happy to support but it is not a council committee.

**11. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**

11.1 Nurses fund: D. Seal is making progress by communicating directly with the bank

11.2 Dementia Friends: DFC to investigate potential of having a sensory garden next to the allotments

**12. Finance**

12.1 Bank reconciliations as at 1<sup>st</sup> April (attached)

12.2 Financial transactions for approval: none. Transactions approved online can be seen in attached document

12.3 Financial Transactions that have not been approved or minuted: none

12.4 Finance Committee met and agreed the precept is £146,000 and the first instalment has been received.

12.5 Update on account changes: none

12.6 No grant requests received

12.7 Quotes to approve: Bill Bingham for CCTV and mag lock entry approved

12.8 KALC membership, pay roll services, ACRE membership all renewed

12.9 AGAR and End of Year reviewed and signed by Chair, M. Williams

12.10 VAT has been claimed for June 2021 – January 2022. Goodman Nash VAT reclaim to be postponed until reviews from other council received.

**13. Community Resilience**

13.1 Community Emergency plan: to be tested at a later date in the year.

**14. Parish Council training requirements**

14.1 Training discussed, cllrs to inform clerk if they wish to sign up for a course.

**15. Parish Online, Newsletter and Website**

15.1 Newsletter written and submitted by Clerk. Cllrs enquired if push notifications can be sent from the website, Clerk to find out.

15.2 Councillors to send profiles to Clerk for the website and ensure registers of interest are up-to-date

**16. Policies**

16.1 No new policies to adopt

Signed:

Date:

17. **Church**

No updates received

18. **Planning and Transportation**

18.1 **TM/22/00597/TPOC** Addlestead House, 49 Tonbridge Road

**NO OBJECTIONS**

**TM/22/00507/LDP** 25 Old Road

**NO OBJECTIONS**

**TM/21/00573/FL Runnymede 126 Addlestead Road** – refused but now appealed

**CLLRS REQUESTED CLERK CONTACT TMBC TO SAY PC HAS NO OBJECTIONS IF PLAN/MAP IS UPDATED**

**TM/21/02212/FL The Fountain 523 Bullen Lane** – refused but now appealed

19. **Matters for Future Discussion**

None

20. **Matters for consideration in private**

None

21. **Date and time of next meeting:** 23<sup>rd</sup> May 2022, 7PM, Meeting Room

Signed:

Date: