

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Miss. E Ellis
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

17th May 2022

Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Parish Council on Monday, 23rd May 2022 in the Meeting Room at Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 7.00pm
Emily Ellis, Parish Clerk

AGENDA

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The meeting is open to the press and public and may be filmed

Mobile phones must not be used during meetings

The meeting is open to press and public

The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman

Only one conversation may happen at a time

All decisions require a proposer and a show of hands, a seconder is recommended.

1. **Apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda. ***Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for information. Councillors are responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).***
3. **Elections and Vacancies**
 - 3.1 **Election of Chairman for 2022/2023**
 - 3.2 **Election of Deputy Chairman for 2022/2023**
 - 3.3 **Councillor vacancies:** 1 vacancy for Parish Councillors – no applications received
Welcome to Matt Joannes – new councillor
4. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**
5. **To adjourn in order to enable members of the public to address the meeting**
 - 5.1 To receive correspondence from residents
 - 5.2 To take questions from residents
6. **Full Council Minutes**
 - 6.1 To confirm the accuracy of the minutes of the meeting held on 25th April 2022
7. **Allotments**
 - 7.1 To receive an update from the committee and Clerk
 - 7.2 To approve any outstanding costs

8. **Jubilee Hall & Playing Fields**
 - 8.1 To discuss and agree decorating, refurbishment and testing for Jubilee Hall
 - 8.2 To review issues (such as dog fouling and littering) in the Playing Fields and agree on any actions to mitigate this

9. **Village matters**
 - 9.1 To discuss and agree on actions for public toilet cleaning, TMBC grant for public toilets

10. **Groups & Organisations:** Members who attended any committee meeting of the Parish Council will be invited to give a brief report.

11. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**

12. **Finance**
 - 12.1 Bank Reconciliations as at 1st May (To follow)
 - 12.2 Financial Transactions for approval
 - 12.3 Financial Transactions that have not been approved or minuted.
 - 12.4 To discuss and approve donation and grant requests
 - 12.5 To discuss approve quotes received for building and maintenance work
 - 12.6 To review and agree hire costs
 - 12.7 To discuss and agree on any requirements for insurance (e.g. age range covered)

13. **Review committee structure**
 - 13.1 To review and agree the number of committees and their roles
 - 13.2 To review and agree committee members

14. **Parish Council training requirements:** To consider training opportunities for members/clerks

15. **Parish Online, Newsletter and Website**
 - 15.1 To discuss and agree on communications between residents and PC
 - 15.2 To review and agree on branding/logos

16. **Policies**
 - 16.1 To adopt any updated policies

17. **Church:** To receive any updates or information

18. **Planning and Transportation**
 - 18.1 **TM/22/00654/FL The Barn 26 Church Lane**
Installation of swim spa in garden
 - TM/22/00843/FL 57 Pound Road**
Removal of two chimneys and erection of single storey rear extension
 - TM/22/00920/FL 10 Bramley Road**
Single storey rear extension to replace existing conservatory
 - TM/22/01013/TNCA Walnut Tree Cottage 50 Addlestead Road**
1 x Cypress

- TM/22/00174/B Little Mill 212 Tonbridge Road**
Listed Building: Minimum number of measures to prevent ingress of flood water **APPROVED**

- Road closures:** Blackmans Lane & Hartlake Road – 30th May to 21st October

19. **Date and Time of next meeting:** To confirm as 20th June 2022 at 7.00 p.m.