

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Miss. E Ellis
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

Minutes – Full Parish Council Meeting – Monday 21st November 2022, 7PM

1. Apologies for absences

Borough Councillors J. Sergison & H. Rogers, Community Warden D. Wakeling

Absent

Borough Councillor J. Anderson

Attendees

*Parish Councillors M. Williams (Chairman), D. Seal (Vice Chairman), T. Eastwood, L. Browning, S. North, M. Joannes, T. Fryer, M. Barton
County Councillor Sarah Hudson
E. Ellis (Clerk), J. Perretta (Assistant Clerk), 1 resident*

2. Declarations of Interests and/or lobbying

None

3. Elections and Vacancies

3.1 Councillor vacancies: 3 vacancies – elections in May

No applications received

4. Reports from County Councillor, Borough Councillors, PCSO & Community Warden

Community Warden report – Appendix 1

County Councillor Sarah Hudson reported that KCC has overspent by £60 million due to inflation from 3% to 11%. Cuts will be made to the majority of discretionary duties, just maintaining statutory duties (this will likely include village libraries and Sarah will find out what East Peckham Library costs to run). KCC will be £7.5 million short which would need a Council Tax rise of 12.5%, but the maximum allowed is 5% so assets are being sold, including Sessions House. There is unlikely to be a Councillor budget for local spend next year. Cllr Hudson is chairman of Children's Group for TMBC which previously had £46,000 in funding which will be cut.

5. To adjourn in order to enable members of the public to address the meeting

5.1 To receive correspondence from residents

Vice Chairman of PTA, Hannah, thanked the Parish Council for their support with the Firework Event. The profit has not been finalised but is around £2,000. This will be used to fund outdoor projects. Planning has commenced for next year and will likely be the weekend after Fireworks Night again to avoid clashing with other events.

5.2 To take questions from residents

No other residents present

Cllr Hudson left at 7:22PM

6. Full Council Minutes

6.1 To confirm the accuracy of the minutes of the meeting held on 17th October 2022

Proposed by D. Seal, seconded by M. Barton and resolved to agree by a show of hands that the minutes be signed by Chairman M. Williams.

7. Clerk's report

- 7.1 To receive a report from the Clerk and Assistant Clerk
See Appendix 2

8. Groups & Organisations: Members who attended any committee meeting of the Parish Council will be invited to give a brief report.

- 8.1 To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks.

Events – L. Browning reported that the Christmas Light Switch On planning is going well. 2 choirs are booked, PTA are holding a raffle and drawing on the night, the World Cup is on so a penalty shoot out competition will be held. The committee will begin planning for the Coronation after the Light Switch On has taken place.

Youth & Community Engagement – M. Joannes reported that the committee is currently researching and planning signage for footpaths, monthly courses/advice centre in hall (including Citizens Advice in January and Kent Fire Safety in March), running a youth club

9. Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.

- 9.1 To receive important notes and feedback on any trainings undertaken

None attended

- 9.2 To receive an update or report for any external or other meetings attended

Flooding – D. Seal reported that courses are available on becoming a Flood Warden and gave an update on the Flood Forum.

KALC meetings – M. Williams reported that he had attended KALC and TMBC meetings

KALC AGM – J. Perretta reported that she attended the KALC AGM

M. Williams left at 7:40PM

10. Finance

- 10.1 Bank Reconciliations as at 31st October

M. Williams would normally sign these as Chairman but had to leave unexpectedly. E. Ellis read aloud the balance of each account and shared the list of uncleared payments and receipts. L. Browning proposed, M. Joannes seconded and a show of hands resolved to agree that Vice Chairman D. Seal sign the bank reconciliation.

- 10.2 Financial Transactions for approval

None outstanding

- 10.3 Financial Transactions that have not been approved or minuted

None outstanding

- 10.4 To discuss and approve donation and grant requests

The Counselling Centre Tunbridge Wells

T. Eastwood proposed, M. Barton seconded and a show of hands resolved to agree that £250 be donated at £50 per client in East Peckham Parish.

Heart of Kent Hospice

L. Browning questioned the area covered by this Hospice and requested the Clerk ensure they do see patients from East Peckham, then donate £200 if so. D. Seal seconded this and a show of hands resolved to agree that £200 be donated if the patients fall within a TN12 5 postcode.

RBL donation for wreath

T. Eastwood proposed, T. Fryer seconded and a show of hands resolved to agree that £100 be donated as the cost of a wreath is around £40.

10.5 To discuss and approve quotes received

Following discussion, it was resolved to agree that the decision on quotes for LED lighting be postponed until more quotes are received.

T. Fryer proposed, D. Seal seconded and a show of hands resolved to agree that the staircase to the loft be installed at a cost of £4,195.00.

M. Joannes proposed, T. Fryer seconded and a show of hands resolved to agree that the pitches be remarked at a cost of £276.50 and be maintained at a cost of £53.35 per occasion.

T. Fryer proposed, L. Browning seconded and a show of hands resolved to agree that £312.00 be spent of managing the trees within the hedgerow between the car park and Russet Road houses.

Following discussion, it was resolved to agree to postpone the decision on a public toilet at the Playing Fields.

Following discussion, it was resolved to agree by a show of hands that the solar panels be installed at a cost of £20,200.

D. Seal proposed, S. North seconded and a show of hands resolved to agree that the broken Christmas lighting in the trees be replaced at a cost of £363.40.

11. Parish Council training requirements: To consider training opportunities for members/clerks

NALC events: <https://www.nalc.gov.uk/our-events>

KALC bitesize training: https://www.kentalc.gov.uk/Bitesize_Training_31970.aspx

J. Perretta, T. Eastwood and D. Seal have requested they attend the Advanced Planning online training. E. Ellis to book this.

12. Parish Online, Newsletter, Website and Communications

12.1 To receive any updates

None outstanding

13. Policies

13.1 To adopt new or review out of date policies and agree to remove any that are not necessary

To remove:

Community Engagement Statement

To adopt:

Maternity Leave Policy

Emergency Dependents Leave Policy

Civility and Respect Pledge

To re-adopt:

Code of Conduct Complaints Policy

It was proposed by D. Seal, seconded by L. Browning and resolved to agree by a show of hands that the Community Engagement Statement be removed, the Maternity Leave Policy be

adopted, the Emergency Dependents Leave Policy be adopted, the Civility and Respect Pledge be deferred and the Code of Conducts Complaints Policy be deferred.

14. Church: To receive any updates or information

14.1 To feedback on the Remembrance Service

J. Perretta attended the service, L. Browning laid the wreath and read aloud the names. It was discussed that next year this will be on the agenda in September or October for discussion.

E. Ellis reported correspondence had been received from the Vicar regarding a request for the Parish Council to fund the cleaning of the war memorial. E. Ellis reported that on consulting the insurance company, the Parish Council do not own the land or the war memorial and are not insured for it's maintenance or ownership. T. Fryer proposed that the Church arrange the cleaning. D. Seal seconded that the Parish Council does not have the responsibility to clean the war memorial. No objections were made and a show of hands was requested and resolved to agree that the Parish Council will not fund the clean.

15. Matters for discussion in private:

15.1 Pay review – NJC rates

Date and Time of next meeting: To confirm as 19th December 2022, 7PM