

EAST PECKHAM PARISH COUNCIL

Clerk to the Council, Miss. E Ellis
East Peckham Jubilee Hall, Pippin Road, East Peckham, Kent, TN12 5BT
Telephone: 01622 871309 Email: councilmanager@eastpeckham-pc.gov.uk

14th March 2023

Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND a Full Council Meeting of the Parish Council on Monday 20th March 2023 in the Meeting Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 7pm

M. Piscina, Parish Clerk

AGENDA

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The meeting is open to the press and public and may be filmed

Mobile phones must not be used during meetings

The meeting will adjourn to take questions from the public, the public may not speak at any other time unless invited to do so by the chairman

Only one conversation may happen at a time

All decisions require a proposer and a show of hands, a seconder is recommended.

Councillors are reminded of the seven Nolan Principles and Code of Conduct for conduct of people in public life.

1. **Apologies for absences and absentees:** To receive and approve any apologies.
2. **Declarations of Interests and/or lobbying**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda. *Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for information. Councillors are responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).*
3. **Minutes of the previous meeting -** To confirm the accuracy of the minutes of the meeting held on 20th February 2023
4. **To offer a report on items discussed and resolved at the last meeting**
5. **Elections and Vacancies**
 - 5.1 **Councillor vacancies:** 3 vacancies
Note: elections in May (online training is available).
6. **Reports from County Councillor, Borough Councillors, PCSO & Community Warden**
7. **To adjourn in order to enable members of the public to address the meeting**
 - 7.1 To receive correspondence from residents
 - 7.2 To take questions from residents

8. **To receive a report from the Chairman / Clerk.**

9. **Groups & Organisations:** Members who attended any committee meeting of the Parish Council will be invited to give a brief report.
 - 9.1 To receive reports from the Chairman of Committees, Sub-Committees and Working Groups that have met in the last 4 weeks.
 - 9.2 To receive an update from M. Joannes on the pump track funding & any relevant information and to resolve any decisions
 - 9.3 To receive an update and to resolve any decision regarding the Jubilee Hall kitchen upgrade from D. Seal

10. **Members who attended any meeting on behalf of EPPC not included elsewhere on the agenda will be invited to give a report.**
 - 9.1 To receive important notes and feedback on any trainings undertaken
 - 9.2 To receive an update or report for any external or other meetings attended

11. **Finance**
 - 10.1 Bank Reconciliations as at 20th March 2023.
 - 10.2 To discuss and resolve requests for grants and donations

12. **Parish Council training requirements:** To consider training opportunities for members/clerks
NALC events: <https://www.nalc.gov.uk/our-events>
KALC bitesize training: https://www.kentalc.gov.uk/Bitesize_Training_31970.aspx
Scribe – organising successful community events.
<https://www.scribeaccounts.com/blog/scribe-academy-tm-season-4-free-webinars-for-local-council-clerks-and-councillors>

13. **Parish Online, Newsletter, Website, Communications and Office** – To receive any updates.
 - 13.1 To discuss and resolve any decisions regarding updating the Parish Council website.

14. **To review and agree staffing requirements**

15. **Community Fridge update and staffing requirements**

16. **Matters for discussion in private**

17. **Matters to be discussed and decided at the next meeting.**

Date and Time of next meeting: To be confirmed