



EAST PECKHAM PARISH COUNCIL

The Parish Office, East Peckham Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent
TN12 5BT

Clerk to the Council, Miss. E. Ellis, Telephone/answerphone: 01622 871309

Website: www.eastpeckham-pc.gov.uk

Email: councilmanager@eastpeckham-pc.gov.uk

Twitter @East PeckhamPC

To Members of East Peckham Parish Council's Events Sub Committee Meeting

You are requested to attend a meeting of the committee on **Tuesday 17th January** at 6.30 p.m. in the Meeting / Committee Room at the Jubilee Hall, Pippin Road, East Peckham, TN12 5BT.

20th January 2023

J. Perretta

Assistant Clerk of the Council

Minutes

- 1 **Apologies for absence:** Scouts representative, x 1 invited resident.

Present ; Cllrs L. Browning, M. Joannes, D. Seal, M. Williams, M. Barton.

Organisations present: WI, Salvation Army, Historical society, community warden, Russett Players, Holy Trinity Church, Parish magazine editor/printer, Postmaster, Table Tennis.

Also present; Assistant Clerk, x 3 residents.

- 2 **Minutes:** To approve minutes of the meeting on 1st December 2022

Proposer – M. Joannes

Seconder – D. Seal

- 3 **Declarations of interest**

Members to declare any interests in any items on the agenda - All

- 4 **Christmas lights – Chair to discuss feedback, budget overspend, Lights, road closures, stalls and resolve to agree any changes for this year.**

Discussions with all present provided the following feedback –

The time span between the event opening to the light switch on was too long.

To have more stalls and or things to do.

More diversion signs to assist motorists.

To provide a PA system for choir, speakers etc.

It was agreed to take the above feedback into consideration when arranging this year's event.

It was agreed to defer any discussion of budget/plans..

Kings coronation –

- 5.1 **To discuss and decide the date and timings of the event –** It was agreed by all present the event will take place on Monday 8th May 2023 starting at 1.30pm with a parade from the pound to the Jubilee Hall playing fields. The event will close at 5pm.

- 5.2 To discuss and decide the budget for this event – **Deferred.**

- 5.3 **To discuss and decide on what type of event will be held.**- It was agreed by all present that once the parade arrives at the playing fields around 2pm all will be greeted by afternoon tea, stalls, fete style games i.e. stocks, coconut shy, table tennis, splat the rat. The event will include a small performance from the Russett Players forthcoming show blithe spirit whilst enjoying a cream tea. The centre "stage" can then be used for any other events/ performers sourced.
- 5.4 **To discuss and decide organisations that will participate** – It was agreed that the following organisations would do –
WI – Tombola
Salvation Army – mixed, sweets etc.
Kebab Shop – food
Parade -TBC
Church – Stall
Russett players – short performance, stall selling show tickets.
Choir – TBC
Cream Tea – TBC (russett performance to be part of the ticket sales)
Performers – TBC
Samosa/drinks stall – P. Patel.
Beer tent – TBC
Table Tennis – D. Denton.
Coronation program/leaflets – G. Martin.
Ice cream provider – TBC
Radio station support? – TBC (L.B to action).

- 6 **Any other matters to be discussed at the next meeting.**
To get confirmation of layout, plans, who is taking part, budget, bookings, stalls, purchases etc.

Next meeting date

To agree next meeting date – 21st February 6.30pm