



EAST PECKHAM PARISH COUNCIL

The Parish Office, Jubilee Hall, Pippin Road, East Peckham, Tonbridge, Kent, TN12 5BT
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12th June 2023

Dear East Peckham Parish Councillors,

YOU ARE HEREBY SUMMONED TO ATTEND an Asset meeting of the Parish Council on Thursday 8th June 2023 in the Meeting Room at Jubilee Hall, Pippin Road, East Peckham, TN12 5BT at 6pm
Assistant Clerk J. Perretta.

12th June 2023 J. Perretta Assistant Clerk of the Council

Minutes of a meeting of Assets held at 6pm on Thursday 8th June 2023 in the Jubilee Hall Meeting Room.

- 1 Apologies for absence -
- 2 Present – Cllrs T. Eastwood, R. Mewett, M. Williams, D. Seal, M. Joannes, assistant clerk J. Perretta.
It was resolved to continue with T. Eastwood as committee chair and R. Mewett was voted as assistant chair.
Show of hands.
- 4 **Declarations of Interests and/or lobbying**
Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda. ***Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct for information. Councillors are responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes). None***
- 5 To agree any previous minutes – Show of hands.
- 6 **Cllr T. Eastwood to offer an update and give instructions for any additional issues to be resolved.** It was discussed that M. Williams will get pump track quotations and T. Eastwood would visit other sites to look at facilities. It was resolved the Youth and community committee will work alongside the assets committee to decide on a design and investigate other options and report to full council.
T. Eastwood has resolved to speak to a contractor to return upcycled benches to the Jubilee field and he will erect these around a tree near to the school. Any surplus benches it was resolved to store for future placement.
T. Eastwood has requested quotations for an alternative dog poo dispensers that are more economical.
- 7 **Asset works to discuss and resolve -**
Kitchen upgrade - D. Seal to offer update.- It was resolved that R. Mewett would present quotation to full council. T. Eastwood will complete all plumbing works including a water heater. T. Eastwood to confirm cooker/basin sizes and layout. Clerks to offer sale of old kitchen on social media.

The locking of the main Jubilee Hall and carpark gates. Assistant Clerk to offer an update on TMBC planning rules – It was resolved to continue as is.

Show of hands.

Village public toilets – To update all present on sensor light quotations if under £500.00. – Quotation agreed by T. Eastwood. Works to be carried out on 13.06.23 for £355.50.

Fire extinguisher service – To update all present on quotation if under £500.00 – Quotation agreed by T. Eastwood for £164.40 .Awaiting start date.

Jubilee Hall public toilets – To discuss outside toilets at the Jubilee Hall and resolve any actions required – It was resolved that T. Eastwood will update full council once he has looked at a possible location and drainage etc. Future cleaning costs and maintenance to be considered.

Show of hands.

To discuss additional bollards for the allotment car park – D. Seal to offer information. Resolve any actions required – It was resolved that D. Seal will purchase 9 bollards and any spend to be less than the previously agreed £500.00. D. Seal and T Eastwood have resolved to erect these.

Show of hands.

To discuss children's play equipment replacement ideas and costs and to resolve any actions required – It was resolved to make the adult play equipment more inclusive for people with additional needs and younger age groups. It was resolved that the clerks would proceed in getting quotations for 8 like for like equipment/additional options and present these to full council.

5 Year maintenance plan – To discuss and confirm the 5 year plan is up to date and resolve any actions required – Anything outstanding for 2023 was discussed. Decoration of hall has been previously resolved to go ahead in the summer 23. It was resolved we are on track and up to date.

To discuss renewing the carpark/footpath and resolve any actions required - It was resolved the clerks would proceed in getting quotations to have the carpark tarmacked and additional quotes for an environmental option. Quotes to be presented to full council. M. Williams to forward previous quotation to T. Eastwood for reference.

To discuss stored goal posts and usage for Junior teams/additional teams and resolve any actions required – It was resolved to accept a £200.00 quotation from a contractor to dig out 4 holes and erect junior goal posts.

To discuss and resolve a price to sell the hall loft ladder – It was resolved the clerk would sell the loft ladder for £100.

Show of hands.

Assistant Clerk to offer a brief report on new PC website, photography of facilities and marketing. **Deferred to full council meeting.**

8 Any matters of discussion for the next meeting.

9 To agree next meeting date – 19th September 2023 at 6pm